

Placentia-Yorba Linda Unified School District

Parent Information
Packet 2011-2012



**NEW
RULE
FOR SCHOOL**

7TH-12TH

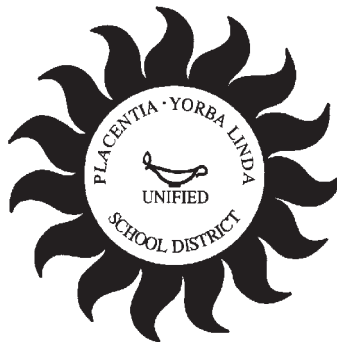
GRADERS

**NEED A WHOOPING
COUGH SHOT**

FOR MORE INFORMATION,
PLEASE READ THE INSIDE BACK COVER

Board of Education

Carrie Buck
Judi Carmona
Carol Downey
Karin Freeman
Eric Padget



District Administration

Dennis M. Smith, Ed.D.

District Superintendent

Doug Domene

Assistant Superintendent, Business Services

Suzette Lovely

Assistant Superintendent, Personnel Services

Candy Plahy

Assistant Superintendent, Educational Services



**Placentia-Yorba Linda Unified School District
intends to comply with the
Americans With Disabilities Act (ADA)
Call (714) 986-7000**

Placentia-Yorba Linda Unified School District

Dennis M. Smith, Ed.D.
Superintendent

1301 E. Orangethorpe Avenue, Placentia, California 92870
Telephone (714) 986-7000 Fax (714) 524-3034

Board of Education
Carrie Buck
Judi Carmona
Carol Downey
Karin Freeman
Eric Padgett

August 2011

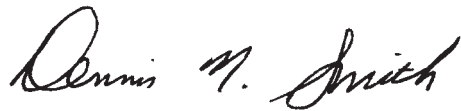
On behalf of the Placentia-Yorba Linda Unified School District, I would like to welcome you and your child to our schools for the 2011-2012 school year. The district is recognized statewide for quality programs and outstanding staff. That reputation was achieved through strong leadership that is enhanced by ongoing parent participation. I encourage you to become involved in your child's school and school activities.

This Parent Information Packet has been designed to advise you of your rights and responsibilities under Education Code Section 48980 and to provide additional information regarding your child's school. We hope you find it useful. If you would like further explanation of any of the laws or Education Code sections, your principal will be happy to help you.

Please take a few minutes to review the packet and complete the colored pages located in the center. **Completed forms should be returned to your child's school.** If you have any questions, please contact your school principal.

We appreciate your continuing support and wish your child a successful school year.

Sincerely,



Dennis M. Smith, Ed.D.
Superintendent



**PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
2011-2012 SCHOOL CALENDAR
178 INSTRUCTIONAL DAY CALENDAR ***

OPENING/CLOSING OF SCHOOLS

First Day of School.....Tuesday, September 6, 2011
Last Day of School (Minimum Day).....Friday, June 15, 2012

NON-STUDENT/SCHOOL HOLIDAY SCHEDULE

Labor DayMonday, September 5, 2011
Veterans DayFriday, November 11, 2011
Non-Instructional Day (Teacher Furlough)Wednesday, November 23, 2011
Thanksgiving Holiday.....Thursday & Friday, November 24-25, 2011
Parent Conference (Elementary Students Only)Friday, December 2, 2011
Winter Recess (11 days)December 19, 2011-January 2, 2012
Martin Luther King DayMonday, January 16, 2012
Middle/High School Grading Day (Secondary Students Only).....Friday, January 27, 2012
Presidents' HolidayFriday, February 17, 2012
Washington's BirthdayMonday, February 20, 2012
Non-Instructional Day (Teacher Furlough)Friday, March 16, 2012
Possible Non-Instructional Day (Tentative) *Monday, March 19, 2012
Possible Non-Instructional Day (Tentative) *Friday, April 6, 2012
Spring Recess (5 days)April 9-13, 2012
Possible Non-Instructional Day (Tentative) *Friday, May 25, 2012
Memorial Day.....Monday, May 28, 2012

MINIMUM DAYS

Parent Conference (Elementary Only)Wednesday, November 30 & Thursday, December 1, 2011
Semester Finals (High School Only)Wednesday, January 25 & Thursday, January 26, 2012
Elementary Grading DayFriday, March 2, 2012
Middle School Grading DayFriday, April 6, 2012
Writing Assessments (Elementary Only)Wednesday & Thursday, May 23-24, 2012
Semester Finals (Middle/High School Only).....Wednesday, June 13 & Thursday, June 14, 2012
Last Day of School.....Friday, June 15, 2012

STAFF DEVELOPMENT DAYS

All schools will follow a weekly Wednesday early release or Monday late start schedule except George Key, Linda Vista, Rio Vista, Sierra Vista, and Topaz which will follow the early release schedule outlined in their school handbook.

GRADING PERIOD

End of First Quarter/Trimester.....November 10, 2011
End of Second Quarter (1st Semester)January 27, 2012
End of Second TrimesterMarch 2, 2012
End of Third QuarterApril 6, 2012
End of Fourth Quarter/Third Trimester (2nd Semester).....June 15, 2012

* Additional Non-Instructional Days could be added pending final state budget. These dates are March 19, 2012, April 6, 2012 & May 25, 2012.



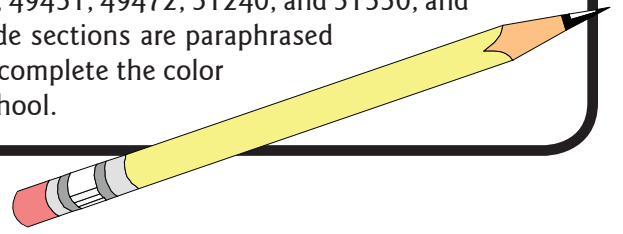
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Purpose of this book . . .

Notification of Parents' Rights and Responsibilities

At the beginning of the first semester or quarter of the regular school term, the governing board of each school district must notify the parent or guardian of minor pupils regarding their rights and responsibilities under Education Code Sections 35291, 46014, 48205, 48207, 48208, 49403, 49423, 49451, 49472, 51240, and 51550, and Chapter 2.3 (commencing with Section 32255) Part 19. These code sections are paraphrased for your convenience in the sections that follow. Please be sure to complete the color pages in the center of the book and return them to your child's school.



Curriculum and Instruction

California State Content Standards

The California State Board of Education adopted State Content Standards in English/language arts, mathematics, science, social science and visual and performing arts with the Public Schools Accountability Act in 1999. These standards, along with state curriculum frameworks and model curriculum guides serve as the basis for planning at the local level.

With the federal Elementary Secondary Education Act (ESEA), 28 states, including California, adopted common core standards in 2010 in English/language arts and mathematics. Due to the rigor and relevance of California's current standards, the majority of grade level standards remain the same with the addition of more emphasis on critical thinking and problem solving. State assessments are in the process of revision to align with the California Common Core Standards (CCCS) and are scheduled for implementation in 2014.

The Placentia-Yorba Linda Unified School District maintains a balanced, comprehensive core curriculum. Committees of teachers and administrators use state standards, frameworks and model curriculum guides to write courses of study. All new courses of study are reviewed by the District Curriculum Council and approved by the Board of Education. Textbooks are aligned with the state adopted standards and are selected from the California Department of Education's approved textbook list. The California Department of Education website at www.cde.ca.gov/ci/ has additional information about approved textbooks, curriculum frameworks and contains a list of standards by grade level.

Homework Expectations

Homework assignments are related to school work. In the elementary schools, homework is used to practice and reinforce skills, standards, and concepts taught during class. In the middle schools and high schools, homework may be an extension of class work and is used in part to measure the level of student achievement. The amount of time devoted to homework may vary according to each student's needs to allow for individual differences.

Class assignments that are not finished during the school day should be completed at home and are not covered by these guidelines.

Homework assignments for kindergarten students are given weekly. These assignments may be on the average of 10 to 15 minutes per night with a 30-minute maximum. There should be no weekend assignments. In addition, parents are urged to read to their children at least 15 to 30 minutes a night.

Homework assignments for Grades 1 and 2 are given three to four times each week. Assignments may be on the average of 15 to 30 minutes. There should be no weekend assignments. In addition, a quiet time should be set aside for students to read for 15 minutes each evening. Parents are encouraged to read to their children for a minimum of 15 to 30 minutes a night.

Homework for students in Grades 3 and 4 is given three to four times each week. The assignments may be on the average of 40 to 60 minutes, and long-range assignments may be given that necessitate occasional weekend work. A quiet time should be set aside for students to read a minimum of 20 minutes a night.

Homework for students in Grades 5 and 6 is assigned four to five times per week. Assignments may be an average of 45 to 60 minutes and may include long-range assignments that will require occasional weekend work. A quiet time should be set aside for students to read a minimum of 30 minutes per night.

Homework for students in Grades 7-12 should require an average of 30 minutes per academic class of daily homework. Honors, advanced placement, and/or IB Program classes may require up to 60 minutes per academic class of daily homework. There will be some weekend and/or long-range assignments. Teachers of non-academic courses may periodically assign homework.

Literature List

The Core Literature List and the Optional Core Literature List represent a collection of works with a breadth of coverage that spans centuries, contains rich language use, represents cultural diversity and provides a multitude of fictional and nonfictional experiences.

The novels on the Core Literature and Optional Core list support the instructional program and are consistent with the general educational goals and teaching strategies of the PYLUSD, support the California State Curriculum Frameworks and are consistent with the objectives of specific courses. All novels used for instruction are on the State's adopted list.

A parent may request in writing that his/her student be assigned an alternative selection.

High School Exit Exam

State law requires all students to pass the California High School Exit Exam (CAHSEE) in order to receive a high school diploma. This is in addition to those requirements mandated by local school districts and was established to ensure that all graduates possess high levels of proficiency in English/language arts and mathematics. The content of the English/language arts test reflects skills learned through tenth grade; the mathematics test includes pre-algebra and algebra content through eighth grade and geometry concepts through sixth grade.

The CAHSEE is administered to students for the first time in the spring of their tenth-grade year. Those who do not pass one or both parts have two opportunities to take the CAHSEE in the eleventh grade and three opportunities in twelfth grade. Once a student has passed one of the tests, he/she does not have to take that particular test again. Additional information is available on the California Department of Education's website at www.cde.ca.gov/ta/tg/hs/index.asp.

The Placentia-Yorba Linda Unified School District provides a strong and solid core curricula based on the California content standards which support students in learning the skills measured by the CAHSEE. In addition, semester courses and other interventions are available for students experiencing difficulty in meeting the standards. For more information regarding interventions offered at each of the district's high schools, parents should contact the counseling office at their local high school.

CAHSEE testing dates for the 2011-2012 school year in the PYLUSD are:

Students Tested	English/Language Arts	Mathematics
Grade 12 only	July 26	July 27
Grades 11 and 12	November 1	November 2
Grades 11 and 12	February 7	February 8
Grade 10	March 13	March 14
Grade 12 and make-ups for absent tenth and eleventh graders	May 8	May 9

Advanced Placement (AP) Test Fee Reimbursement

Low-income high school students who are enrolled in an Advanced Placement (AP) class and plan to take the end-of-course AP exam are eligible to participate in the state's AP Test Fee Payment Program. Forms and more information are available on the California Department of Education website at <http://www.cde.ca.gov/fg/fo/r17/apfee07rfa.asp>

Special Education Programs

The Individuals with Disabilities Education Act (IDEA), formerly PL 94-142, requires that a free and appropriate education in the least restrictive environment be offered to all students with disabilities ages 3-21. A pupil shall be referred for special education instruction and services only after the resources of the general education program have been considered and, where appropriate, utilized (E. C. 56303). Parents of students with disabilities are entitled to receive a full explanation of procedural safeguards and a description of any proposed action regarding their children and the basis for such action. They are also entitled to give voluntary consent for educational assessment and placement and to participate in the annual instructional meeting for their children. For a detailed description of parent rights under special education law, please contact the district special education office at (714) 985-8669.

Community Advisory Committee For Special Education Northeast Orange County



SELPA
(Special Education Local Plan Area)
(714) 985-8669



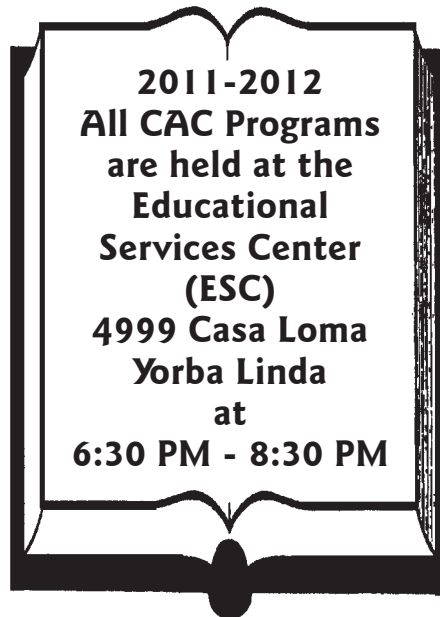
The Community Advisory Committee (CAC) is an organization whose purpose is to help create, promote and maintain high quality and appropriate programs for students receiving any type of special education services in the Placentia-Yorba Linda and Brea Olinda School Districts. It is comprised of parents of children attending regular education and special education classes in the public schools, teachers, district administrators, support personnel, representatives from both public and private agencies, and any other persons concerned with the education of all students.

The CAC also provides informative parent/teacher programs and encourages all parents, teachers and support staff of both regular and special education students to attend. Please mark your calendar for the 2011-2012 parent/teacher enrichment program dates listed below. Your interests and concerns are welcomed. We look forward to meeting you.

Wednesday, September 28
Meet the Special Ed Administrators
Movie Night

Wednesday, October 26
Topic to Be Determined

November / December
No Meetings Scheduled



Wednesday, January 25
Topic to Be Announced

Wednesday, February 29
Topic to Be Announced

Wednesday, March 28
Topic to Be Announced

Wednesday, April 25
Topic to Be Announced

Wednesday, May 23
Potluck / Installation of New Officers

www.cac4me.com

If you wish to receive information regarding our programs, return this form to the Special Education Office.
Please **PRINT CLEARLY**

CAC c/o PYLUSD Special Education, 1301 E. Orangethorpe Ave., Placentia, CA 92870

Name: _____

Home Address: _____

E-mail: _____ Phone: _____

Pursuant to Education Code Section 56501, parents may request a due process hearing if there is a disagreement with the school district in regard to initiating or changing the identification, assessment, educational placement, or the provision of a free, appropriate public education for the child. Hearing requests should be sent in writing to: Office of Administrative Hearings, Special Ed. Unit, 1102 Q Street, 4th Floor, Sacramento, CA 95814. Fax: (916) 322-8014.

Special Education Child Find

Each school district must make an effort to find students with disabilities who need individual and appropriate special education services. There may be some children in our area who are not attending school or who are attending school but not receiving the special instruction they are eligible to receive. Pursuant to Education Code Section 56300, the Placentia-Yorba Linda Unified School District has been actively seeking children who might qualify for special education assistance. If you have knowledge of any child who is not enrolled in a special education program but could benefit from such a program, please call (714) 985-8669.

Special Education - Community Advisory Committee

If your child is in special education, you're encouraged to participate in the Community Advisory Committee. For more information, see the flyer on the previous page.

English Language Learner Programs

The Placentia-Yorba Linda Unified School District is committed to providing all English learners with the opportunity to achieve English proficiency and develop their intellectual and personal potential to the fullest so that they can function as contributing members of a changing society. The information provided here outlines the district's four (4) programs available for English learners. We ask that parents review each program carefully, make an appointment to visit their child's school to see the programs being implemented, and talk to the principal about the program they feel will meet their child's needs in learning English effectively. In addition, parents are encouraged to participate in the Community-Based English Tutoring (CBET) program while their preschool-aged children participate in the district's School Readiness program. Parents should contact their local school for additional information about these programs and the various resources available to them.

Accelerated Language Academy (Structured English Immersion)

English learners who have not yet attained reasonable fluency in English are placed in this program. This includes all English learners new to California as well as students who score at the Beginning, Early Intermediate, and lower half of the Intermediate levels on the California English Language Development Test (CELDT). The purpose of the program is to promote rapid development of English listening, speaking, reading, and writing skills. Instruction is presented in English while some academic instruction may be clarified in the student's primary language. Textbooks are in English, and teachers receive additional training in effective strategies for teaching English learners.

Early English Mainstream (Transition)

English learners who have achieved reasonable fluency in English are placed in this program. These students typically score at the higher half of Intermediate, Early Advanced, or Advanced levels on the CELDT. The goals are to continue development of English listening, speaking, reading, and writing at a more advanced level along with acquiring grade-level content standards. Textbooks and instruction are in English. Teachers receive additional training in effective strategies for teaching English learners.

English Mainstream

Students who are fluent in English when they enroll in the district or students who have been reclassified as "fluent-English proficient" (R-FEP) are placed in this program. Additionally, English learners will be placed in this program upon parental request. This program provides the opportunity for acquisition of English in an educational setting in which all of the instruction is presented in English. The goal of this program is that students will master grade-level content standards. Textbooks and instruction are in English. English Mainstream is the program in which a student who speaks only English is placed. English learners who are placed in this program by parent request continue to receive English language development as required by California law.

Alternative Language Program

Parents may complete a Parental Exception Waiver Request asking that their student be placed in the Alternative Program. This program is designed to teach English through the strong Spanish skills that students have when they enter school. The goal of this program is that students be literate in both English and Spanish. Therefore, the majority of instruction is presented in Spanish in the lower grades and transitions to more instruction in English as students progress through the grades. When instruction is given in Spanish, Spanish textbooks are used. When instruction is provided in English, English textbooks are used. Teachers in this program must possess a state bilingual certificate. This program is offered at a school when 20 Parental Exception Waiver Requests have been approved at a grade level. These forms are available in the office of each school in the district.

Waiver process:

California Education Code lists three (3) circumstances under which a Parental Exception Waiver Request may be submitted:

- The student already knows English. [Education Code Section 311 (a)]
- The student is at least 10 years old. [Education Code Section 311 (b)]
- The student has special needs. [Education Code Section 311 (c)]

At any time, parents/guardians may request a waiver of the English language instruction requirement. California Education Code requires that parents personally visit the school to receive and submit an application for a waiver. Waivers must be renewed annually. Waivers submitted under Sections 311 (a) and 311 (b) must be acted upon within 20 days. For students whose parents file waivers under Education Code Section 311 (c), California law states that English learners new to the state must be enrolled in a structured English immersion program (district's Accelerated Language Academy) for their first 30 calendar days in school. These waiver requests will be acted upon within 20 instructional days after receipt by the principal or within 10 instructional days following the 30-day placement required for students requesting waivers under Education Code 311 (c), whichever is later. If a waiver request is denied, the parent will be provided with a written explanation of the reason(s) for denial. Denials may be appealed to the District.

For the Alternative Language Program to be offered, there must be at least 20 students with approved waivers at the same grade level in the school. Otherwise, the student will be granted a transfer opportunity to a school in which Alternative Language classes are offered at that grade level. Transportation remains the responsibility of the parents.

Technology - Student Network/Internet Acceptable Use Agreement

The district's Student Network/Internet Acceptable Use Agreement, included for signature, is located in the colored pages of this packet. Elementary school students should return the form included in this packet. Middle and high school students complete the form during registration at their school site. Only those students who return the form signed by a parent or guardian are given Internet access. The form included in this packet can be used by middle and high school students if they did not return this form at the time of school registration.

Family Life Education

Human Reproduction and Venereal Disease

No pupil may be required to attend any class in which human reproductive organs and their functions are described, illustrated, or discussed. No pupil shall be required to participate in any venereal disease instruction program. If such courses are planned, parents or guardians will be notified of their rights to inspect and review pertinent written or audio-visual materials prior to the holding of the courses. Written consent is not required. Parents or guardians may request in writing that their child not attend the class, and this shall be honored. This section does not apply to words or pictures in any science, hygiene, or health textbook.

Acquired Immune Deficiency Syndrome (AIDS) Instruction

Instruction on Acquired Immune Deficiency Syndrome (AIDS) is required for pupils in Grades 7-12. Parents may request in writing that their child not receive such instruction. Instructional materials related to this instruction are available to parents/guardians for preview.

Child Abuse Prevention Training Program

Welfare and Institutions Code (WIC) 18976.5 - Requires that parents be notified that they have the right to refuse to allow their children to participate in a child abuse primary prevention program.

Religious Exemption from Instruction

*51240 - Whenever religious belief conflicts with any part of health, family life, or sex education classes, the student shall be excused from that part of the instruction upon written parental request. Students taking courses for UC credit may not be excused from major sections of the curriculum.

Use of Animals in Science

*32255 - All students have the right to refuse or refrain from participation in activities they feel would constitute the harmful and destructive use of animals. The student's rights extend to all subject areas including, but not limited to, biology, physiology, home economics, and outdoor biology programs. If the student chooses to refrain from participation, and if the teacher believes that an adequate alternative education project is possible, the teacher may work to develop and agree upon an alternative avenue for helping the student obtain knowledge, information, or experience. The pupil's objections, however, must be substantiated by a note from a parent or guardian.

Alternative Schools, Independent Study, Home Schooling

58501 - California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines an alternative school as a school or separate class group within a school that is operated in a manner designed to:

- (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- (b) Recognize that the best learning takes place when the student is motivated by an inner desire to learn.
- (c) Offer a learning situation that maximizes self-motivated students' opportunities to pursue their own interests. The teachers in these programs play an important role in developing and guiding students in these pursuits.
- (d) Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- (e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world including, but not limited to, the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law (Education Code 58502) particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.

Requirements for graduation and alternative modes for completing the prescribed course of study are available from the school or district office to pupils, parents and the public (EC 51225.3).

La Entrada Independent Study

Program Overview

La Entrada High School is a WASC accredited, UC a-g approved independent study program designed for students who desire an alternative to traditional classroom instruction as a way in which to earn their high school diploma. Students who are motivated to achieve as well as, or better than, they would in a regular classroom may be qualified for independent study. A student must have sufficient maturity and self-direction to maintain a study schedule of at least four hours a day. La Entrada students dedicate themselves to the hard work and discipline it takes to be independent and self-reliant individuals.

Enrollment Procedure

High school students interested in enrolling at La Entrada High School must first seek approval from their assigned Placentia-Yorba Linda Unified School District high school counselor/administrator.

Parkview Schooling

Program Overview

Parkview is a WASC accredited, UC a-g approved independent study program designed to meet the needs of K-12 students who are homeschoolers, student actors, junior athletes, chronically ill, or in various other situations for which an alternative to classroom-based instruction is desirable.

The purpose of Parkview independent study program is to provide quality support through creating a partnership with parents who educate their children in a home-based setting by offering a sound curriculum that mirrors the instructional program of the school district. Many families have already discovered Parkview to be an outstanding and encouraging place to educate their children.

Enrollment Procedure

Parents who want an independent study alternative for their children are encouraged to contact the Parkview staff for more information or an enrollment appointment. They can be reached by calling (714) 986-7050.

Extended Absences - Independent Study

The school district recognizes that circumstances occur which necessitate student absences of five school days or longer from school. In such instances, the parents may apply for an independent study arrangement through the child's school. This arrangement allows for the student to continue learning while away from school and allows the district to receive state funds. For more information, please contact your child's school.

Home and Hospital Instruction

48206.3, 48207, 48208 - Individual instruction is available to a pupil with a temporary disability which makes attendance in the regular day classes or alternative education program in which the pupil is enrolled impossible or inadvisable. In addition, individual instruction is available for a pupil with a temporary disability who is in a hospital or other residential health facility which is located outside of the school district in which the parent or guardian resides. Students hospitalized with a temporary disability are considered to be residents of the school district in which the hospital is located. It is the primary responsibility of the parent or guardian of the pupil with a temporary disability to notify the district in which the pupil resides of the pupil's presence in a qualifying hospital. Instruction shall begin as soon as possible.

McKinney-Vento Homeless Act

You may qualify for benefits through the McKinney-Vento Homeless Act.

Are you:

- Lacking a regular, fixed and adequate night-time residence?
- Sharing housing due to financial hardship?
- Living in a shelter, hotel or motel?
- Living in a place not designed for habitation?

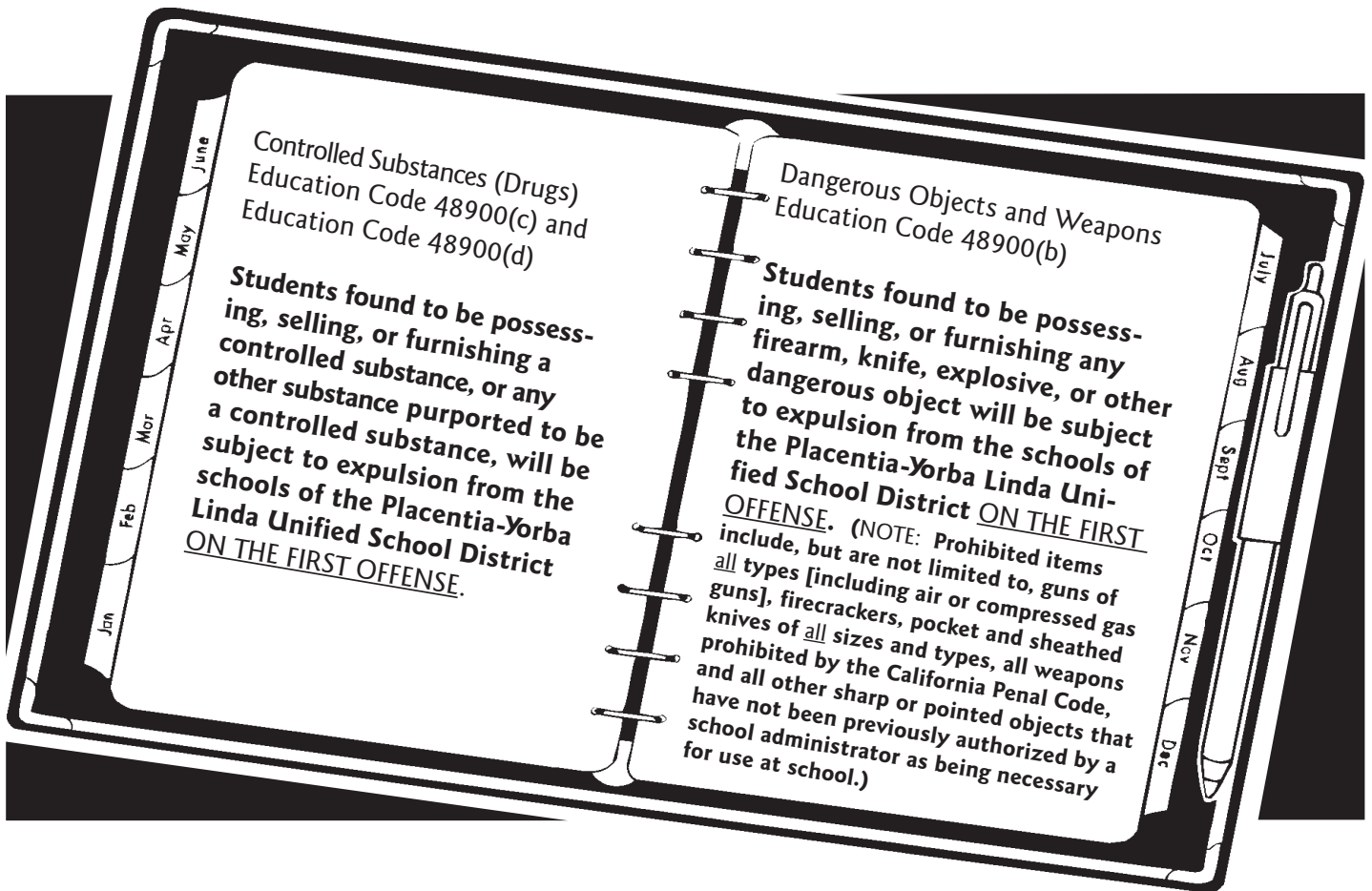
If any of the above situations describe your living conditions, your child may qualify for programs that may include school breakfast and lunch, transportation, tutoring, counseling, and after school programs. Please fill out the optional form in this booklet if this applies to you.

The McKinney-Vento Homeless Act entitles your child to enroll and participate in school programs just like students who are not homeless. To obtain additional information about the McKinney-Vento Homeless Act benefits, contact the school office or Jon Matson at the Assessment Center (714) 986-7280 Ext. 43150.

Parents - do you know . . .

It is essential that you read, understand, and discuss with your child the material that appears in the following pages. Any violation of these rules (including accidental or unintentional violations) will result in serious disciplinary consequences.

The Placentia-Yorba Linda Unified School District Board of Education is fully committed to providing a safe and secure school environment in which students can effectively learn. The Board will not tolerate student behavior that threatens the safety of other pupils, staff, or visitors. The Board enforces the following penalties for any student who possesses, sells, or furnishes any drug, weapon, explosive, or dangerous object while within the jurisdiction of school authority:



Important Notice

Students who are expelled by the Board of Education are prohibited from attending ANY school or school activity in the Placentia-Yorba Linda Unified School District for a period of up to one full school year. Records of expulsion become a part of a pupil's permanent educational record which may negatively influence a pupil's educational record or future educational/employment opportunities.

Additionally, the district will not tolerate vandalism to district facilities, property, or equipment, including graffiti.

Students who commit vandalism are subject to expulsion from the district and PARENTS WILL BE FINANCIALLY RESPONSIBLE FOR ALL DAMAGES.

Offenses involving drugs, alcohol, weapons, explosives, dangerous objects, and vandalism will be reported to the proper local police authorities as required by law.

These policies reflect the expressed desire of the local community to maintain safe, secure, and drug-free schools.

Student Conduct

Attendance - Absences

Legally Approved Absences

School districts do not receive state money for attendance when children are absent from school regardless of whether the absence is excused or not excused.

- a. According to Education Code 48205, a pupil shall be excused from school when the absence is:
 1. Due to his or her illness.
 2. Due to quarantine under the direction of a county or city health officer.
 3. For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
 4. For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside of California.
 5. For the purpose of jury duty in the manner provided for by law.
 6. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
 7. For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, or attendance at an employment conference, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
- b. A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of any class from which a pupil is absent shall determine that tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.
- c. Attendance at religious retreats shall not exceed four hours per semester.

Attendance after Absence - A principal or teacher may require satisfactory explanation from a parent or guardian of a pupil, either in person or by written note, whenever the pupil is absent for all or part of the school day. The explanation is not required until the day after the absence.

Unexcused Absences EC 48260 – Any pupil subject to full-time education who is absent from school without valid excuse for more than 30 minutes on each of three days in one school year is a truant and shall be reported to the attendance supervisor or the superintendent of the school district. Examples of absences which are NOT excusable and will result in the student receiving an unexcused absence and a zero in all classes missed due to absences are: truancy, missing the bus, trips not approved in advance, skipping school, hunting, fishing, oversleeping, birthday or other celebration, and gainful employment.

*46010.1 - The law permits school authorities to excuse any pupil (aged 12 years or older) from school for the purpose of obtaining confidential medical services without consent of the parent. The district, however, has chosen not to excuse such pupils.

Absence for Religious Purposes, *46014 - After completing a minimum day, students may be excused by written parental request for religious instruction or to participate in religious exercises at a place away from school. Absences are limited to four days per month.

Dress Code

Students shall wear appropriate clothing, footwear, and accessories and shall groom themselves for school in a manner which supports standards of safety, does not offend common standards of decency, does not reflect negatively on, or detract from, any phase of the educational program, and does not indicate a relationship to unauthorized student groups. School dress codes do allow for the outdoor use of sun-protective clothing (hats, etc.). These guidelines apply during the school day and at school-sponsored activities conducted on or off campus outside the official school day. Principals will publish specific statements and guidelines developed by their staffs, students, and community. The Education Code authorizes school districts to adopt a dress code policy that would require pupils to wear a schoolwide uniform.

Cell Phones and Electronic Signaling Devices

48901.5 – The governing board may regulate the possession or use of an electronic signaling device. No pupil shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician to be essential for the health of the pupil. Students are not to use cell phones or other electronic devices during the instructional day. Board Policy 5131.11 restricts the use of electronic signaling devices to before and/or after school hours only. Cell phones and other electronic devices shall remain off during school hours.

Student Discipline Rules and Regulations

35291, 35291.5 - Rules and procedures pertaining to student discipline have been adopted by the governing board and by committees at each school site. Copies of these rules and procedures are available to parents, students, and guardians upon request at each school site. If you have questions regarding discipline practices, please refer to your school site's "Code of Conduct."

44807 - Every teacher in the public schools shall hold pupils to a strict account for their conduct on the way to and from school, on the playground, or during recess.

48908: Duties of Pupils – (ED 48908, 5 CCR 300): Every pupil must attend punctually and regularly, conform to the regulations of the school, obey promptly all the directions of his/her teacher and others in authority, observe good order and propriety of deportment, be diligent in study, be respectful to his/her teacher and others in authority, be kind and courteous to schoolmates, and refrain entirely from the use of profane and vulgar language.

48900.1 - The Board of Education has adopted a policy on suspension of students which authorizes teachers to provide that the parent or guardian of a pupil (who has been suspended by a teacher pursuant to Section 48910 for reasons specified in subdivision (i) or (k) of Section 48900) attend a portion of a school day in his or her child's or ward's classroom.

Grounds for Suspension and Expulsion

The following quotations from Education Code Section 48900 list the grounds for suspension or expulsion of students from school:

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person or
(2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stole or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphenelia, as defined in Section 11014.5 of the Health and Safety Code.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (q) Engaged in, or attempted to engage in, hazing as defined in Section 32050.

- (r) Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.
- (s) A pupil shall not be suspended or expelled for any of the acts enumerated in this section, unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:
 - (1) While on school grounds.
 - (2) While going to or coming from school.
 - (3) During the lunch period whether on or off the campus.
 - (4) During, or while going to or coming from, a school sponsored activity.
- (t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to the provisions of this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime or physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).
- (u) As used in this section, "school property" includes, but is not limited to, electronic files and databases.
- (v) A superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion, including, but not limited to, counseling and an anger management program, for a pupil subject to discipline under this section.
- (w) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.

Invasion of Privacy

Penal Code Sections 647 and 647.7 make it a misdemeanor to have a concealed camcorder, motion picture camera or photo camera of any type to secretly record individuals for the purpose of viewing their body parts or undergarments in a bathroom, changing area, or any other area where the person has a reasonable expectation of privacy.

Threats

Terroristic Threats, 48900.7 –

- (a) In addition to the reasons specified in Sections 48900, 48900.2, 48900.3, and 48900.4, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terroristic threats against school officials or school property, or both.
- (b) For the purposes of this section, "terroristic threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family's safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family.

Bullying/Hazing

The governing board believes strongly that schools should be safe places for children and that the school district must make every effort to make schools physically and psychologically safe for all students. Just as the Board expects professional behavior of its staff, similar behavior is expected of the students. The Board also believes that students should not be disruptive or create a climate of fear by bullying other students verbally, in writing, or electronically. No child should be threatened, teased, taunted, or tormented for any reason.

In order to create a positive climate for education, all reports of bullying will be investigated and resolved promptly to avoid an atmosphere of harassment. Additionally, no student shall engage in hazing, participate in hazing, or commit any act that causes, or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any fellow student.

Duties of Pupils - The California Code of Regulations, Title 5, Section 300, requires that pupils conform to school regulations, obey all directions, be diligent in study and respectful to teachers and others in authority, and refrain from the use of profane and vulgar language.

Harrassment

Sexual Harassment, 48900.2 – In addition to the reasons specified in Section 48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in Section 212.5. For the purposes of this chapter, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or persuasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment. This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive.

Hate Violence, 48900.3– In addition to the reasons specified in Sections 48900 and 48900.2, a pupil in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in an act of hate violence, as defined in subdivision (e) of Section 233.

Intentional Harassment, 48900.4 – In addition to the grounds specified in Sections 48900 and 48900.2 a pupil enrolled in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school/district personnel or pupils by creating an intimidating or hostile educational environment.

Hate Crimes

Hate crimes are defined as an act committed against a victim because of actual or perceived characteristics such as a disability, gender, nationality, race or ethnicity, religion, or sexual orientation and are considered a criminal act. (Penal Code 422.55 and 422.56)

Alcohol and Other Drugs

The Board of Education of the Placentia-Yorba Linda Unified School District wishes to help parents and students become aware of our district policy regarding the use of alcohol, tobacco, and other drugs and our district efforts in the areas of prevention and intervention. The Board recognizes that the use of alcohol, tobacco, and other drugs adversely affects a student's ability to achieve academic success, is physically and emotionally harmful, and has serious social and legal consequences. The governing board also recognizes that it has a responsibility as a partner in the community to seek an effective resolution to the problem of substance abuse and is committed to keeping district schools free of alcohol, tobacco, and other drugs. The Board desires that every effort be made to reduce the chances that our students will begin or continue the use of alcohol, tobacco, and other drugs. To provide students with all necessary opportunities, a comprehensive intervention program shall be implemented which emphasizes the following: (1) age-appropriate instruction in grades K-12 that will assist students in making socially responsible decisions regarding their personal health and welfare, (2) intervention and recovering-student support, and (3) enforcement/discipline practices. To obtain the widest input and support for district policies and to facilitate cooperation among schools, parents, law enforcement, and community agencies, a local coordinating committee shall be established to make recommendations related to the prevention of alcohol, tobacco, and other drug abuse. All Board policies, regulations, procedures, and school rules related to this prevention program shall be clearly communicated to students, staff, and parents. (Board Policy 5131.6)

Tobacco-Free Schools/Smoking

Additionally, the Board of Education has established that all school property be tobacco free (Board Policy 5131.10). The Board prohibits the use of tobacco products at all times on district property and in district vehicles. This prohibition applies to all employees, students, visitors, and other persons at any school or school-sponsored activity or athletic event.

Instruction

The district has implemented preventative instruction which provides accurate information related to alcohol and other drugs and helps students to avoid the use of alcohol, tobacco, and other drugs. Students are provided with activities and lessons which develop self-esteem, social skills, and appropriate decision making. ALL CURRICULUM STRESSES A "NO USE" MESSAGE RELATED TO ALCOHOL, TOBACCO, AND OTHER DRUGS.

The “Caring School Community,” an asset-based program, has been adopted as the K - 6 drug education curriculum. This comprehensive research-validated program is designed to strengthen the connection between families, schools, classrooms, teachers, and students.

Additionally, the district and the cities of Brea and Yorba Linda provide the S.A.F.E. program, a curriculum based on the resiliency assets in students. An important component of the instructional program emphasizes the effects of smoking on the human body and discourages students from smoking or using tobacco products.

Health teachers are also providing instruction on the serious health hazard of using anabolic steroids. Every effort is being made to ensure that students do not begin or continue the use of anabolic steroids.

Intervention

Staff members are being trained to recognize symptoms of alcohol and drug use and are knowledgeable of the risk factors which lead to alcohol and drug use. Referrals of students suspected of having alcohol or drug problems are made to school principals and/or core intervention teams for the purpose of involving the student and the family in an intervention effort. Intervention efforts include individual and group counseling, referral services, peer support programs, and parent skill-training classes. School efforts are made to enhance the recovery effort of students who are re-entering the school.

Non-Punitive Referrals

Students who are using alcohol, tobacco, or drugs are encouraged to discuss the problem with their parents or with a school staff member. Students who disclose past use of alcohol, tobacco, or drugs may seek help without fear of being punished or disciplined.

Enforcement/Discipline

All school and district staff have been directed to take all necessary actions to eliminate possession, use, or sale of alcohol, tobacco, and other drugs, and related paraphernalia on school grounds, at school events, or in any situation in which the school is responsible for the conduct and well-being of students.

Healthy Kids Survey

The PYLUSD participates in the California Healthy Kids Survey conducted every two years. Students in Grades 5, 7, 9, and 11 take part in the survey. Parents will receive notice when the survey is scheduled and will have an opportunity to request that their child not participate. Education Code Section 49030 prohibits pupils who participate in interscholastic sports from using (1) Synephrine, (2) a prohibitive substance enumerated by the United States Anti-doping Agency Guide to prohibitive substances and prohibited methods of doping.

Graffiti

The Orange County community has become increasingly sensitive to the negative impact of public and private property being defaced with graffiti. The costs of graffiti cleanup in Orange County exceed \$4 million annually. Cleanup efforts require the county, cities, and school districts to spend funds which could otherwise be better utilized for more worthwhile programs to benefit all of us in Orange County. **Minors arrested for defacing property with graffiti will be prosecuted and held accountable to the maximum extent possible.**

In February 1993, Juvenile Court Judge Francisco Briseno established Graffiti/Tagging Dispositional Guidelines for minors placed on probation for this illegal behavior. In addition to the standard terms and conditions of probation, the Graffiti/Tagging Dispositional

Guidelines are outlined to include:

- 20 days CalTrans Work Program involving graffiti removal or 100 hours of community service in a graffiti abatement program; and
- A \$250 fine plus penalty assessment; and
- Restitution; and
- Suspension or delay of issuance of the youth’s driver’s license for one year; and
- 180 days in custody/stayed pending satisfactory completion of the above terms; and
- Violate no law, search and seizure, no possession of spray paint, markers, etching devices, or any other graffiti paraphernalia.

Repeat offenders will be detained and considered by the Juvenile Court upon their return to the Graffiti Removal Work Program, supervised by the Probation Department, and substantial custody time.

School Choice

School Attendance Alternatives

California law requires all school boards to inform each student's parents/guardians at the beginning of the school year of the various ways in which they may choose schools for their children to attend other than the ones assigned by school districts. Students who attend schools other than those assigned by the districts are referred to as "transfer students" throughout this notification. There is one process for choosing a school within the district in which the parents/guardians live (intra-district transfer), and separate processes for selecting schools in other districts (inter-district transfer).

AB 19 Districts of Choice

The Placentia-Yorba Linda Unified School District accepts transfers of students from other school districts through inter-district transfer agreements when space is available. The PYLUSD, however, is not a "district of choice," meaning that all students requesting enrollment will be accepted.

Interdistrict Transfers

The Interdistrict Attendance Agreement law (EC 46600 through 46611) allows two or more districts to enter into an agreement for the transfer of one or more students for a period of up to five years. New agreements may be entered into for additional periods of up to five years each. The agreement must specify the terms and conditions under which transfers are permitted. There are no statutory limitations on the kinds of terms and conditions districts are allowed to place on transfers. The law on interdistrict transfers also provides for the following:

- The school district a parent/guardian is requesting a transfer to, and the district a parent/guardian is transferring from, are encouraged to take into consideration the childcare needs of the student. If the transfer is approved based on childcare needs, the student may be allowed to stay in the new district or the high school district to which it feeds through the twelfth grade, if the student continues to receive childcare within the boundaries of the district.
- If either district denies a transfer request, a parent/guardian may appeal that decision to the County Board of Education. There are specified timelines in the law for filing an appeal and for the County Board of Education to make a decision.
- No district is required to provide transportation to a student who transfers into the district.
- If the student is deemed to be a resident of the district, he or she has a right to attend a school within the district but not a particular school.

Residency Based on Parent Employment ("Allen Bill Transfer")

The law (EC 48204[b]) provides that if one or both parents/guardians of a student are employed within the boundaries of a school district other than the one in which they live, the student may be considered a resident of the school district in which his/her parents or guardians work. This code section does not require that a school district automatically accept a student requesting a transfer on this basis, but a student may not be rejected on the basis of race, ethnicity, sex, parental income, academic achievement, or any other "arbitrary" consideration. Other provisions of the EC 48204(b) include:

- Either the district in which the parent/guardian lives or the district in which the parent/guardian works may prohibit the transfer if it is determined that there would be a negative impact on the district's court-ordered or voluntary desegregation plan.
- The district in which the parent/guardian works may reject a transfer if it determines that the cost of educating the student would be more than the amount of government funds the district would receive for educating the student. This limitation might particularly apply to any special needs student that would require extra services from the district for which the district believes the state aid it would receive would not fully pay.
- There are set limits (based on total enrollment) on the net number of students that may transfer out of a district under this law, unless the district approves a greater number of transfers.
- There is no required appeal process for a transfer that is denied. However, the district that declines to admit a student must provide in writing to the parent/guardian the specific reasons for denying the transfer.

Any parents/guardians who are interested in securing more information about these options, districts' policies or procedures, and timeliness for applying for transfers, should contact their own school district or the district they may be considering.

Intra-District (Choice) Application Process

Intra-district (Choice) transfers provide students with the option to apply for admission to any school of their choice within the Placentia-Yorba Linda Unified School District. To be considered for a transfer, an application form must be submitted during the designated transfer period. **Applications can only be obtained by contacting the Child Welfare and Attendance (CWA) office.** Enrollment at any school site does not ensure placement into any academic program or extra-curricular activity. Pre-qualifications and/or testing may be required for a specific program.

NOTE: Dates for the school Choice application period are yet to be determined. Please check the district's website in the fall at www.pylusd.org.

Selection Process

Transfer approval is determined on space availability. The following students have priority within a transfer period:

- If a sibling currently attends the school of choice and will continue to attend the year of the transfer request.
- If the parent works at the school of choice and resides within the PYLUSD boundaries.

In any instance where the number of requests exceeds the space available, approval of transfers will be determined in a random and unbiased selection process. All transfer approvals and denials are final and not subject to appeal.

Please remember.....

- Transfer approvals are subject to space availability.
- All applications are treated equally, not on a first-come, first-served basis.
- A separate application form must be filed for each student requesting a transfer.
- Transportation will be the responsibility of the parent/guardian.
- Once a student who resides within the boundaries of PYLUSD has been approved to their school of choice, that school becomes their designated school of attendance. The transfer is in effect through middle school. Choice transfer students must reapply upon entering high school.
- At the time a Choice transfer is approved, it becomes permanent. Students wishing to change schools after they have been approved need to submit a new Choice application.
- Inter-district transfer students must renew their application each year.
- Applicants should investigate athletic eligibility issues. California Interscholastic Federation (CIF) school transfer regulations may affect a student's eligibility to play sports.
- If a parent elects to have their student return to the middle school of residence upon completion of elementary school, the parent shall notify the current school of attendance by the end of the initial Choice application period.

Special Education Student Transfers

Students with identified disabilities may apply for a Choice transfer to another school that offers comparable special education classes and services. Approval of such transfer requests will be based on space availability as in the general education classes and the special education program specified in the student's Individual Education Program (IEP) and the determination by the IEP team that the requested school is an appropriate educational setting.

Form Return Checklist

Please complete and return the following pages to your child's school site.

- Parent Acknowledgment Form**
- Transportation and Medical Permission Form**
- Photo/Publicity Permission Form**
- Student Network/Internet Acceptable Use Agreement**
- Student Accident Declaration Form**
- Military Opt-out Form (High Schools Only)**
Look for this form in your child's high school packet.
- McKinney-Vento Form (optional)**



Parent Acknowledgment Form

Dear Parent or Guardian:

In order to comply with Education Code Section 48982, please sign this form acknowledging receipt of the Parent Information Packet for the 2011-2012 school year and return it to your child's school. Your signature does not necessarily indicate approval of any section of this notice but merely indicates you have received the information.

Parent Acknowledgment

Date

Name of Student

Signature of Parent or Guardian

School

Grade



Please remove and return to your child's site.

Transportation and Medical Permission Form

Emergency Medical and Waiver of Claims for Transportation of Students

Education Code Section 35350 prohibits the school district from transporting any student without the written permission of the parent or guardian unless it is an emergency arising from illness or accident to the student. During the school year your child may wish, or be asked, to participate in certain field trips and extracurricular activities necessitating him/her to be transported. Such transportation may be provided by school district-owned vehicles, chartered vehicles, or by privately-owned vehicles.

PARENT OR GUARDIAN, PLEASE COMPLETE THE FOLLOWING AND RETURN:

TO: _____ (Name of School)

RE: Emergency Medical and Waiver of Claims for Transportation of Students

I request that (full name of student) _____ be permitted to participate in school activities requiring him/her to be transported during the current school year.

(Full name of student) _____ is in good physical condition, but should he/she become ill or injured during any trip or activity, he/she may receive necessary first aid.

He/She MAY - MAY NOT (circle one) receive medical attention by a duly licensed physician.

He/She MAY - MAY NOT (circle one) be admitted to a hospital in case of emergency.

As stated in California Education Code Section 35330, I understand that I hold the Placentia-Yorba Linda Unified School District, its officers, agents, and employees harmless from any and all liability or claims which may arise out of, or in connection with, my child's participation in this activity.

Signature of Parent/Guardian Date

Street Address City Zip

Telephone Number _____ Other Emergency Telephone Number _____

EMERGENCY MEDICAL INFORMATION

Note: The information below in no way limits or modifies the authorization given.

Doctor Address

Telephone Number _____

Christian Science Practitioner _____ Telephone Number _____

Date of last Tetanus shot _____ Allergic to _____

Should you wish to purchase student accident, medical, and hospitalization insurance, please contact your school office.



Please remove and return to your child's site.

Photo/Publicity Permission Form

The Placentia-Yorba Linda Unified School District is known for its outstanding and talented students, and from time-to-time the district would like to publicize their achievements for the purpose of positive public relations. Because these events and interviews are almost always needed on a spur-of-the-moment basis, we are requesting parental permission for the 2011-2012 school year rather than on a case-by-case basis.

Please note that when the media is on campus, we cannot prohibit them from interviewing students or including them in photographs or news stories. This permission form is for the district to issue publicity.

Please complete and sign the form below and return it to your child's school.

PLEASE RETURN THIS FORM TO YOUR CHILD'S SCHOOL

**Placentia-Yorba Linda Unified School District
2011-2012 School Year**

I **give** my permission for _____ to be featured in district-issued publicity, including district publications, district website, and announcements to the media.
My child attends _____ School.

* I **do not give** my permission for _____ to be featured in district-issued publicity, including district publications, district website, and announcements to the media. However, I **do give** permission for my child to be included in yearbook, honor roll and other school-issued publicity.

***If you choose not to let your child be photographed, please be sure to make your child aware of your decision.**

Parent/Guardian Signature _____ Date _____



Student Network/Internet Acceptable Use Agreement

A fully executed Student Network/Internet Acceptable Use Agreement must be on file at the school/district site prior to accessing the Internet.

The Placentia-Yorba Linda Unified School District supports and respects each family's right to decide to apply for Network/Internet access. To be given access, students and their parents and/or guardians must sign this agreement.

STUDENT INTERNET/NETWORK

I understand and agree to abide by the provisions and conditions of this contract as well as with any and all district rules and regulations which may relate to usage of district computers and equipment, including use of the Internet. I also understand that my use of the Internet and electronic communications through district computers and equipment is strictly limited to educational purposes, that I am not guaranteed any rights to privacy with respect to electronic communications or Internet records, and that from time-to-time district administration may review such electronic communications or Internet records for general security purposes and in order to ensure my compliance with this agreement.

Student Name (please print)

Student Signature

Date

PARENT/GUARDIAN OF STUDENT USER

The district makes no warranties of any kind, either express or implied, that the functions or the services provided by or through the district Internet connection will be error-free or without defect. The district will not be responsible for any damage users may suffer, including but not limited to, loss of data, interruptions of service, or exposure to inappropriate material or people. The district is not responsible for the accuracy or quality of the information obtained through the system. The district will not be responsible for financial obligations arising through the unauthorized use of the system. Users or parents of users will indemnify and hold the district harmless from any losses sustained as the result of misuse of the system by user.

I hereby give my child permission to use the Placentia-Yorba Linda Unified School District local area networks and Internet gateway, and I agree on my own behalf and on behalf of my child to all terms and conditions set forth in this document.

Parent/Guardian Name (please print)

Parent/Guardian Signature

Date

PYLUSD recognizes that local and wide area network services offer a wide variety of opportunities to further educational goals and objectives and therefore provides network access to its staff and students. Access to this vast resource of information is an educational opportunity requiring responsible use by each individual. As such, every Placentia-Yorba Linda Unified School District (PYLUSD) user should act in an ethical and legal manner consistent with district goals and objectives and should conform to educationally appropriate use and network etiquette that includes being polite, using appropriate language, and respecting the privacy of others.

Users of PYLUSD network services should remember that the level of confidentiality on district-owned computers may not be the same as that expected when using their own equipment or Internet services. Electronic communications*, files, and other Internet records may be examined for educational and administrative purposes and to verify that acceptable-use guidelines are being followed. (*For purposes of this document, electronic communications include, but are not limited to, e-mail, chat rooms, and instant messaging.)



Please remove and return to your child's site.

The PYLUSD has taken reasonable steps to ensure that the network is primarily for activities that support district goals and objectives. The district is compliant with the Children's Internet Protection Act and maintains and updates firewalls and software to filter Internet access; however, it is possible for resolute users of the Internet to access information that is intended for adults. Computer security cannot be made perfect, and it is likely that a determined user can make use of computer resources for inappropriate purposes. The PYLUSD believes that the benefits of Internet access in the form of information resources and opportunities for collaboration far exceed any disadvantages. Ultimately, parent(s) and guardian(s) of minor(s) is/are responsible for setting and conveying the standards that their child or ward should follow. Use of the district network and access to the Internet is a privilege that may be revoked at any time for inappropriate conduct. Assigned Internet and network use is strictly limited to educational purposes.

RESPONSIBILITY

As a user of the Placentia-Yorba Linda Unified School District network and Internet connection, I agree to:

- Use network resources including the Internet only when a staff member is present.
- Report any known misuse of the network to the responsible person.
- Use my network access in an acceptable manner, follow all district rules and regulations regarding network use, including being polite, using appropriate language, and respecting others' privacy.
- Use electronic resources and communications for educational purposes only.
- Use on-line time and other network resources efficiently.
- Assist in keeping the PYLUSD network free from virus attack by refraining from opening attachments from unknown sources and being alert to virus warnings.

INAPPROPRIATE ON-LINE CONDUCT includes, but is not limited to:

- Using the network for illegal activities, including unauthorized installation, use, storage, or distribution of copyrighted software or materials in violation of copyright laws.
- Accessing, posting, submitting, publishing, or displaying harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, gender, sexual orientation, age, disability, religion, or political beliefs. California Penal Code Section 313(a)
- Using any technology to harass, bully, or threaten anyone at any time.
- Using the network for private business or commercial enterprise.
- Using the network for political activities.
- Unauthorized use of another individual's name or password.
- Allowing another user access to your account.
- Distribution of chain letters.
- Sharing electronic account passwords, leaving passwords available in obvious locations, or leaving "signed on" computers unattended.
- Disclosing, using, or disseminating personal identification information about oneself or others when using electronic communication. Students are also cautioned not to disclose such information by other means to individuals located through the Internet without the permission of their parents/guardians. Personal information includes the student's name, address, telephone number, social security number, or other individually identifiable information.
- Reading other users' electronic mail or files.
- Attempting to interfere with other users' ability to send or receive electronic mail, or deleting, copying, modifying, or forging other users' mail.
- Sending or exchanging messages that are inconsistent with school or district policies.
- Distributing electronic media in a manner that is likely to cause network congestion or significantly hamper the ability of other people to access and use the system (e.g., downloading huge files during prime time; sending mass electronic messages; downloading of video and audio files not directly related to district goals, excessive chat or instant message use for non-educational purposes).
- Intentionally uploading, downloading, or creating computer viruses.
- Attempting to vandalize, harm, tamper with, or destroy district equipment, data, or materials.
- Manipulating the data of any other user.
- Unauthorized access to servers, computer systems, or network equipment.
- Using electronic resources and communication in a manner inconsistent with the district's academic integrity policies.

Students who violate the Network/Internet Acceptable Use Agreement, misuse electronic resources, or violate state or federal laws may be subject to disciplinary action, loss of access privileges, and/or legal action in accordance with law and Board policy. (cf. 5144 - Discipline) (cf. 5144.1 - Suspension and Expulsion/Due Process) (cf. 5144.2 - Suspension and Expulsion/Due Process [Students with Disabilities]). We support the parent's or guardian's right to authorize or decline Internet access for their student.

INSURANCE PROTECTION FOR YOUR CHILD 2011-2012 SCHOOL YEAR

The Placentia-Yorba Linda Unified School District takes appropriate steps to protect your child from injuries. Even so, accidents can and do happen while participating in activities that take place on campus, on school trips and during extracurricular activities and sports. Please complete the form below and return it to your child's school prior to the beginning of the year.

The Placentia-Yorba Linda Unified School District **does not provide accident/medical insurance or reimbursements** for school related injuries. A variety of affordable insurance plans are available to help you in the event of an accident, and the district urges you to purchase the plan that best fits your needs. Even if you have medical insurance, these plans can help with the out-of-pocket expenses such as deductibles and/or co-payments.

STUDENTS PARTICIPATING IN INTERSCHOLASTIC SPORTS ARE REQUIRED BY STATE LAW TO HAVE MEDICAL INSURANCE.

A Myers-Stevens & Toohey & Co., Inc. Student Accident Insurance 2011-2012 brochure will be included in your child's school registration packet or at your school site. Carefully read your brochure. There are three levels of benefits available. The "High Option" level of benefits is recommended if your child has no family coverage or if your private coverage has a high deductible. All plans are available on a "School-Time", "Tackle Football Only" or "24 Hour" (all day, every day) basis.

Important: You are urged to consider the Student Health Care Plan which provides the broadest scope of coverage. It covers illnesses and accidents, 24 hours a day, including all sports except interscholastic tackle football.

Be safe! Complete the application included in your child's school registration packet, enclose payment and follow the instructions on the brochure. Keep this brochure in a safe place in case your child gets hurt. If you have any questions, please call the plan administrator, Myers-Stevens & Toohey & Co., Inc., at (949) 348-0656 or (800) 827-4695.

Sincerely,

Joan T. Velasco, Director of Fiscal Services

THIS FORM MUST BE SIGNED AND RETURNED TO THE SCHOOL

2011-2012 STUDENT ACCIDENT DECLARATION OF PARENT OR GUARDIAN

I, the undersigned, understand I am responsible for my child's medical and hospital bills and declare as follows:

I am a parent/guardian of _____, a student attending _____
(Print name of student) (Print name of school)

School within the Placentia-Yorba Linda Unified School District of Orange County, California.

Please check as applicable:

- I decline to purchase the Myers-Stevens & Toohey Co., Inc. Student Accident policy because said student now has, and will continue to have, insurance protection for medical and hospital expenses resulting from accidental bodily injuries during the forthcoming school year.
Name of Insurance Company _____
- I will purchase the Myers-Stevens & Toohey & Co., Inc. Student Accident policy.
- I do not have insurance for medical and hospital expenses.

Date: _____ Signature of Parent/Guardian: _____

Home Phone: _____ Street Address: _____

Work Phone: _____ City, State, Zip: _____



Please remove and return to your child's site.

Health Services

Child Health & Disability Prevention Program

Health and Safety Code 124085 - Each child entering kindergarten or first grade in either public or private schools in California shall present evidence that a physical screening examination has been done sometime during the 18 months before entering first grade. (A grace period of 90 days is allowed after entry into first grade.)

The District has a CHDP Clinic available to give free examinations to those students who are eligible and qualify for the services. Please call the clinic at (714) 579-1548 to determine your child's eligibility or to make an appointment for a CHDP physical. The clinic is located at Topaz Elementary School, 3232 Topaz Lane, Fullerton, CA 92831.

Immunizations

California law requires that students be immunized against certain diseases before they can be admitted to school. A student must obtain immunization against polio, diphtheria, tetanus, whooping cough (pertussis), German measles (rubella), red measles, Hepatitis B, and chicken pox. Immunization against mumps must be obtained, unless the child is 7 years or older. It is school board policy (5141.3) that all students under the age of 18 entering the schools of the Placentia-Yorba Linda Unified School District must present written certification from a county health care agency, a qualified physician, or from previous school records of having been completely immunized against these diseases. Students without immunization records or students with immunization records that are not up to date shall not be admitted in school.

*49403 - When the district uses public resources to immunize students for prevention and control of communicable disease, a parent or guardian may consent in writing to the administration of an immunizing agent to a pupil.

The California Administrative Code, Title 17, Sections 6000-6075, and the California Health and Safety Code, Section 3381 and Section 120335, require that all students entering a school district must have all their immunizations listed.

Immunization Clinic

The district provides a free immunization clinic for eligible students enrolling in the PYLUSD. The clinic is located at Topaz Elementary School, 3232 Topaz Lane, Fullerton, CA 92831. Please call (714) 579-1548 to verify the day and time of the clinic.

TDAP (Pertussis (Whooping Cough) Booster)

California State law, Assembly Bill No. 354, requires all students entering school for the 2011-2012 school year in Grades 7 through 12 provide proof of an adolescent whooping cough booster shot (Tdap) before starting school. A Tdap (or Dtap) dose administered on or after the 7th birthday will meet this new requirement. By law, students who do not have proof of receiving a Tdap booster shot will not be able to start school until proof is provided to the school or an exemption waiver has been signed. Medical exemptions may also be granted by a physician. A physician's written note is required.

Oral Health Assessment

California law, Education Code Section 49452.8 now requires that your child have an oral health assessment (dental check-up) by May 31st in kindergarten. Assessments that have happened within the 12 months before your child enters school also meet this requirement. The law specifies that the assessment must be done by a licensed dentist or other licensed or registered dental health professional. California law requires schools to maintain the privacy of students' health information. Your child's identity will not be associated with any report produced as a result of this requirement. If you cannot take your child for this required assessment, please indicate this to your school health office.

District Guidelines for Determination of Student Illness

Here are the guidelines school staff uses to determine if a child should be sent home from school. These guidelines may help you make a decision about sending your child to school with a possible illness or following an illness:

1. If your child has had a **temperature of 100 degrees or more**, by mouth, (99 degrees under the arm) in the last 24 hours, he/she should not be sent to school.
2. If your child has **vomited** or had **diarrhea** in the last 24 hours, he/she should not be sent to school.
3. If your child has green nasal drainage, he/she should not be in school until the drainage has cleared up or he/she comes to school with a note from the doctor indicating a non-infectious condition or treatment.

4. If your child has red eyes or any eye drainage, he/she should not be in school until the eyes are clear or there is a note from the doctor indicating a non-infectious condition or treatment.
5. If your child has a skin rash, he/she should not be in school unless there is a note from the doctor indicating a non-infectious condition or that treatment has been started.
6. A pupil diagnosed with a communicable illness may return to school with a physician note stating the pupil is no longer contagious.

Many children are still developing their personal hygiene habits. Please encourage them to use good hand washing. This is the most effective way to prevent the spread of disease. If you have any health questions, please feel free to call one of the school district nurses at (714) 986-7170.

Mandated Screening Programs

Screening for Vision, Hearing

California Administrative Codes 597f, 644, or 654a - Prior to initiation of the vision screening program (597f), and hearing screening program (644), parents or guardians must be informed in their primary language about the plan to conduct the program and of their right of refusal to consent to the child's participation. Such refusal must be submitted to the school in writing and shall be honored pursuant to Section 49451 of the Education Code.

Vision and hearing screenings are done each year between October and April. The following grade levels are screened: Grades K, 2, 5, 8: vision and hearing; Grade 1: color vision - boys only; Grade 10: hearing only.

All screenings are conducted by credentialed school nurses.

Physical Examination Exemptions

*49451 - Parents may file a written statement annually with the school principal stating that they will not consent to routine physical examinations of their child; the child will then be exempt from such examination. Whenever there is good reason to believe a child is suffering from a recognized contagious or infectious disease or a risk of such disease, the child may be excluded from school attendance.

Medical Services

Continuing Medications

49480 - Parents of a pupil on a continuing medication regimen for a non-episodic condition are required to inform school officials of the medication being taken, the current dosage, and the name of the supervising physician. With the consent of the parent or legal guardian of the pupil, the school nurse may communicate with the physician and may counsel with school personnel.

District Must Provide Administration of Prescribed Medication for Pupil

*49423 - Any pupil who is required to take prescribed medication by a physician may be assisted by the school nurse or other designated school personnel if the school district receives (1) a written statement from such physician detailing the method, amount, and time schedules by which such medication is to be taken and (2) a written statement from the parent or guardian of the pupil indicating their desire that the school district assist the pupil in the matters set forth in the physician's statement.

Medical treatment is the responsibility of the parent/guardian and family physician. **Medications, both prescription and over-the-counter, are rarely given at school.** The only exceptions involve special or serious problems where it is deemed absolutely necessary by the physician that the medication be given during school hours. **The parent is urged, with the help of the child's physician, to work out a schedule of giving medication at home, outside of school hours, whenever possible.**

Designated, non-medical school personnel may be administering your child's medication. They will be trained and supervised by qualified school nurses. Medication will be safely stored and locked and refrigerated, if required.

The following steps must be met before any medication can be given at school. This applies to doctor-prescribed and over-the-counter medication:

1. **A written statement signed by the physician** specifying the condition for which the medication is to be given. The name, dosage, route, and specific instructions for emergency treatment must be on file at school (per Education Code 49423.6).
2. **A signed request from the parent/guardian must be on file at school.**
3. **Medication must be delivered to the school by the parent/guardian or other responsible adult.**
4. **Medication** must be in your child's **original, labeled pharmacy container.** **Over-the-counter medication must be in a new unopened package.**
5. **All liquid medication** must be **accompanied by an appropriate measuring device.**
6. **A separate form is required for each medication.**
7. **All medication must be picked up from the school at the end of the school year by a parent or guardian.**
Any medication not picked up will be destroyed.

The request is valid for a maximum of one calendar year. Whenever there is a change in medication, dose, time, or route, the parent/guardian and physician must complete a new form. Medication forms are available at your child's school or at <http://www.pylusd.org/sites/education/healthservices/>.

Students may carry emergency medicine such as inhalers or Epi-Pen only if authorized by physician, parent, and school nurse. A second inhaler or Epi-Pen should be kept in the office for emergency use. We recommend that any student who has a serious medical condition (diabetes, seizures, etc.) has an extra supply of their prescription medication at school with the appropriate consent forms in case of emergency.

Medical/Hospital Services for Pupils

*49472 - The Placentia-Yorba Linda Unified School District does not provide medical/hospital insurance for school-related injuries. However, the law permits the district to make available medical and hospital services for students injured during school-related activities through blanket or individual insurance policies paid for by the student's parent/guardian. Brochures will be sent to the parents. The district provides secondary medical insurance for students during field trips.

*46010.1 - The law permits school authorities to excuse any pupil from school for the purpose of obtaining confidential medical services without consent of the parent. The district, however, has chosen not to excuse such pupils. Students will not be excused from school to obtain confidential medical services unless they have parent's consent.

Temporary Release from Physical Education/Physical Activity

A pupil who requires an exemption from participation in physical education/physical activity due to illness, injury will need to provide the school with a completed Medical Release for School Activity form. Forms are available in the school office or on the Health Services page of the district website at www.pylusd.org

- A request by a parent or guardian will be honored up to and including three days.
- A request by a licensed medical adviser will be honored up to and including five weeks.
- A request by a physician is necessary for an excuse to exceed five weeks.

All requests must state the diagnosis and the length of time the student will need to be excused.

Backpacks

Parents of students who carry backpacks should be aware that the American Chiropractic Association, the American Physical Therapy Association, and the American Academy of Orthopedic Surgeons recommend that a backpack weigh no more than 10% of the carrier's weight. For example, if a student weighs 90 pounds, the backpack should not weigh more than nine pounds.

An alternative to the backpack is the dragbag—a bag on wheels. A dragbag with sturdy wheels and feet is recommended. If using a backpack, the above associations recommend one with wide straps and that the pack be carried on both shoulders.

Pediculosis (Head Lice)

There are occasions when children are sent home from school because they are found to have pediculosis (head lice). This is a treatable condition that is generally not associated with any serious medical complications. The following will acquaint you with the nature of this infestation and what should be done to get rid of it.

HOW YOU GET IT

Head lice are usually transmitted through close personal contact with an infested individual or through use of shared combs, brushes, other grooming aids, and through the sharing of hats, caps, wigs, coats or co-mingling of these items. Most parents have the impression that lice become established on persons who are unclean. In the case of head lice, this is NOT true. Frequent bathing will neither prevent head lice nor eliminate an infestation once it has become established.

WHAT TO LOOK FOR

Head lice are elongated insects about this (-) long and are grayish-white with dark margins. Lice do not have wings and cannot fly. They do not jump but do move very quickly. This makes them difficult to find in the child's hair.

Since crawling forms are so difficult to see, the diagnosis of head lice infestation is frequently made on the basis of finding nits. A nit is a louse egg. Nits are teardrop in shape, about this size (') and vary in color from yellowish-brown to white. Head lice attach each nit to a hair shaft with a waterproof, cement-like substance. As a result, nits cannot be washed out or brushed out of the hair like dandruff or other debris that sometimes look like nits to the naked eye. Clusters of nits may be found in any section of hair. In mild infestations a careful examination of the entire scalp may be necessary to detect them.

TREATMENT

There is a three page head lice information packet available in every school health office or it can be downloaded at <http://www.pylusd.org/sites/education/healthservices/>. If you have any questions regarding the treatment of head lice or are in need of financial assistance to obtain lice shampoo, please call Health Services at (714) 986-7170 and ask to speak to a District School Nurse.

RETURNING TO SCHOOL

Your child may return to school when the hair has been treated with a medicated shampoo, all live lice have been eliminated, and the nits have been removed. There needs to be evidence that the hair continues to be adequately treated, including a second treatment with a medicated shampoo 7-10 days from the first treatment. Students must be re-checked in the school office before returning to school.

California Medicaid Program for Local Education Agencies

The District, in cooperation with the California Departments of Health Services and Education, participates in a program that allows the district to be reimbursed with federal Medical funds for selected health services provided to eligible students at school. In accordance with the Local Education Agency rules and guidelines, this is a notification that eligible student health data may be forwarded to the District's billing agency, in accordance with confidentiality laws and HIPAA compliance. School health services currently provided to all students will not be changed by this program. Students will not be denied services they require to attend school, and parents will never be billed for services by the school district.

Additional Services

Food Services

The Placentia-Yorba Linda Unified School District participates in the National School Lunch and School Breakfast Programs. Meals are served every school day. Students may purchase lunch for \$2.50 at elementary schools and \$3.00 or \$3.50 at secondary schools. Breakfast at participating schools is \$1.50. Students may qualify for free or reduced-price meals

PRE-PAID MEALS

Meals may be pre-paid in cash, check or online. Checks should be made payable to PYLUSD FOOD SERVICES. Visit the PYLUSD Food Services web page for information on how to pay for meals electronically. Online payments are simple, safe and secure.

FREE OR REDUCED-PRICE MEAL APPLICATIONS

Families are encouraged to complete a new Free or Reduced Meal Application each school year if one or more of the following applies:

- If you receive CalFresh, California Work Opportunity and Responsibility to Kids (Cal WORKS), Kin GAP or benefits from Food Distribution Program on Indian Reservations (FDPIR), your child may receive free meals.
- If the total household income is the same or less than the amounts on the income scale below, your child may receive meals free or at a reduced price. Household means a group of related, or non-related, individuals who are living as one economic unit and sharing living expenses. Living expenses include rent, clothes, food, medical bills, and utility bills.
- A foster child who is the legal responsibility of the welfare agency or court may receive free or reduced-price meals regardless of income.

A Free or Reduced Meal Application may be picked up at any school office, school cafeteria or Food Services office. The Food Services office is located at 4999 Casa Loma Avenue, Yorba Linda, CA 92886, **(714) 985-8610**. Applications are available in English and Spanish.

INCOME ELIGIBILITY GUIDELINES			
July 1, 2011 - June 30, 2012			
Household Size	Weekly	Monthly	Annually
1	\$388	\$1,679	\$20,147
2	\$524	\$2,268	\$27,214
3	\$660	\$2,857	\$34,281
4	\$796	\$3,446	\$41,348
5	\$932	\$4,035	\$48,415
6	\$1,067	\$4,624	\$55,482
7	\$1,203	\$5,213	\$62,549
8	\$1,339	\$5,802	\$69,616
For each additional Household member, add	\$136	\$589	\$7,067

(* A household of one means a foster child, an institutionalized child, or a pupil who is his/her sole support.)

POINT-OF-SALE

All schools are equipped with the computerized point of sale terminals that allow all students to have an account regardless of eligibility, free, reduced or paid. The cafeteria at each elementary school will provide all students with a 4 digit PIN number; Middle and High school students use their permanent ID number. These numbers are entered or scanned at the Point of Sale.

CARBONATED BEVERAGES

In September 2005, the Board of Education adopted a policy limiting the dispensing of carbonated beverages on secondary school campuses. As required by State Law, carbonated vending machines are not activated until 30 minutes after the close of the school day. During the school day carbonated drinks have been replaced with an alternative product.

Transportation Services

The Placentia-Yorba Linda Unified School District may provide home-to-school transportation for students living beyond the distance established by the Board of Education. Distance is measured from the entrance of the school to points around the school forming a circle with the established distance being the radius of the circle.

The following guidelines shall be used in providing home-to-school transportation for students who live beyond the following distances to/from their schools of attendance:

Elementary Schools K-3.....	1.00 miles	Middle Schools... 6-8 or 7-8.....	1.75 miles
Elementary Schools 4-6.....	1.25 miles	High Schools	9-122.75 miles

Transportation may be provided in the event that a student’s actual walking distance is 3/4 mile in excess of the radius distance from their school.

All students riding school buses from home-to-school and/or school-to-home shall pay fees as set forth by the Board of Education.

For a list of current schedules and fees, please see the district’s website at www.pylusd.org.

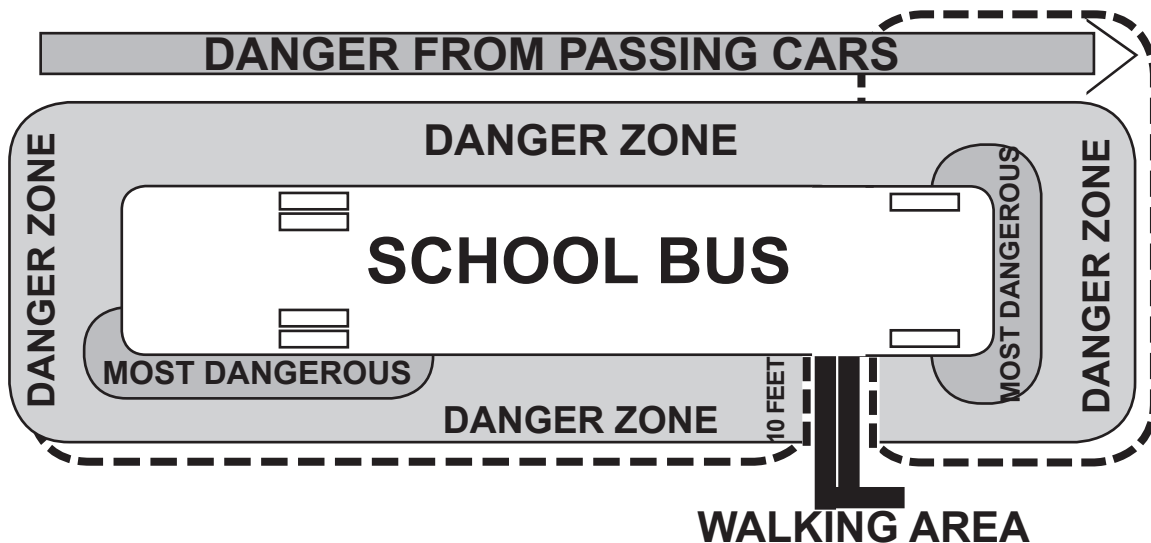
The following student bus riders on home-to-school routes shall be exempt from the fee schedule:

- a. Students receiving special education services which include curb-to-curb transportation as specified in their IEP.
- b. Families qualifying under state laws and regulations for free or reduced-cost transportation.

The following information is provided pursuant to Education Code Section 39831.5:

- a. A list of authorized school bus stops and routes will be available at each school site one week prior to the start of school. Students must board and exit the bus at their assigned stop.
- b. Students must be at the bus stop, on the appropriate side of the street, before the bus arrives. While waiting, they must respect the rights of property owners near the stop. Vandalism, dangerous play, or excessive noise may result in disciplinary action.

DANGER ZONE DIAGRAM



- c. Bus Loading Procedures: Students are to stand in a straight, orderly line approximately 12 feet from the curb while waiting for the bus to come to a complete stop. Students are never to approach the bus until the driver has opened the door. If students are late to the stop and on the wrong side of the street, they must not cross the street until the driver gives them instructions and turns on the flashing red lights. **Students must never run across the street or after a moving bus.** Once the driver has closed the front entrance door, the bus will not stop for students late and/or approaching the stop. Students are NEVER to run after a bus in motion.
- d. Bus Unloading Procedures: Students are to remain seated until the driver tells them to exit the bus. Students living on the other side of the street from the bus stop will be asked to raise their hands when the bus arrives at the bus stop. **All students, kindergarten through eighth grade, needing to cross the street must wait for the driver to escort them.** (High school students may cross without the driver in the middle of the roadway with the red flashing lights activated.) Students are to follow the driver's instructions and only cross the street in front of the bus while the driver is escorting them.
- e. The area immediately around the bus is the "Danger Zone". Many children are seriously injured or killed every year because they dart in front of, or under, buses. Please show the danger zone diagram to your child and explain that they must never go into the danger zone.
- f. Students are expected to go directly from their homes to the bus stop each morning and go directly home from the bus stop each afternoon. Students are accountable to the school district for their actions between the bus stop and their home (Education Code Section 44807).

Requirements for Transporting Students

Parents who wish to transport their students to and from school-sponsored events and activities must complete the DMV/Risk Management/PYLUSD Rules & School Driver Registration Form prior to the activity. A copy of the form will be placed on file at the district Risk Management Department. A new form must be completed and submitted each school year. This form will be available from the school site secretary, coaches, advisors, and activity and athletic directors.

Student Accident & Health Insurance

The Placentia-Yorba Linda Unified School District does not provide accident/medical insurance or reimbursements for school-related injuries.

Students participating in interscholastic sports are required by state law to have medical insurance.

A variety of affordable insurance plans are available to help you in the event of an accident, and the district urges you to purchase the plan that best fits your needs. Even if you have medical insurance, these plans can help with the out-of-pocket expenses such as deductibles and/or co-payments. Carefully read the brochure that you received in your child's school registration packet.

Please complete the Student Accident & Health Insurance form found in the center of this booklet and return to your child's school. If duplicates of this form are needed, contact Risk Management at (714) 985-8476.

Child Care

PROGRAM DESCRIPTION

The Placentia-Yorba Linda Unified School District's Child Care Program provides a challenging, safe, and nurturing atmosphere for the growing child, addressing their emotional, physical, intellectual, and social well-being needs. Appropriate curriculum emphasizes the areas of art, music, physical education, and the sciences. A homework area is available at each center for children to complete their school assignments. We observe an open door policy where parents are welcome to visit the centers at any time. Some sites may have a waiting list.

OPERATING PROCEDURES

- The program is in operation between the hours of 6:30 a.m. and 6:00 p.m., Monday through Friday.
- Holiday, furlough days and vacation schedules coincide with the Placentia-Yorba Linda Unified School District's calendar.
- Alternative Child Care Centers are in operation during winter, spring, and summer breaks.
- Additional information may be obtained by calling the appropriate Child Care Center or the District Child Care Office at (714) 986-7030.

PYLUSD Child Care Centers School Age

Brookhaven	996-0654
Bryant Ranch	692-8276
Fairmont	970-0160
Glenknoll	970-1293
Glenview	779-2639
Golden	996-9391
Lakeview.....	223-7506
Linda Vista	693-1784
Mabel Paine	779-2350
Morse	993-5465
Rio Vista	666-2916
Rose Drive	993-1665
Sierra Vista	996-0150
Travis Ranch	777-8079
Tynes	996-9410
Van Buren	993-7437
Wagner	993-5467
Woodsboro	970-2861

Preschool

Linda Vista Preschool ... 779-8145
Wagner Preschool 996-0563

Monthly Fee Schedule

**FALL REGISTRATION FEE -
 \$50/Child (new students); \$40/Child (continuing students)
 FULL DAY - More than 4 hours per day
 HALF DAY - Less than 4 hours per day**

School Age (Elementary)

5 Days Full	\$370.00
5 Days Half	\$260.00
4 Days Full	\$325.00
4 Days Half	\$230.00
3 Days Full	\$245.00
3 Days Half	\$185.00
2 Days Full	\$200.00
2 Days Half	\$150.00
Up to 2 Hrs. Per Day	\$180.00

Preschool (2.9 - Pre-K)

5 Days Full	\$610.00
5 Days Half	\$400.00
3 Days Full (MWF)	\$400.00
3 Days Half (MWF)	\$265.00
2 Days Full (T Th)	\$295.00
2 Days Half (T Th)	\$210.00

Preschool - Full day over 3 hours
 Halfday 9:00 - 12:00

Federal and State Regulations

Student Records

Notification of Rights Under FERPA for Elementary and Secondary Institutions

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. They are:

- (a) The right to inspect and review the student’s education records within 45 days of the day the District receives a request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- (b) The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask their school district to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

- (c) The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the District discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. (Note: FERPA requires a school district to make a reasonable attempt to notify the student of the records request unless it states in its annual notification that it intends to forward records on request.)

- (d) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.

The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-5920.

Directory Information

- (a) Pursuant to Education Code Section 49073, the district may make available to those persons, agencies, or institutions defined below the following categories of directory information: name, address, telephone, date and place of birth, major field of study, participation in officially-recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and most recent previous education institution attended.
- (b) The agencies or persons who can receive the directory of information are as follows: state and local law enforcement, probation, adoption, child protective agencies, potential employers or current employers, public and private trade or professional schools, elected officials, military recruiters, news media in conjunction with activities, honors, awards, etc., and school support groups as provided by the principal.

Release of Information to the Military

The No Child Left Behind Act of 2001 requires school districts to provide access to the names, addresses and telephone numbers for secondary students to a military recruiter upon request. Parents who do not want directory information released are requested to make this fact known in writing to the principal. Look for the form in your child’s high school packet.

Elementary and Secondary Education Act

Parents have a right to request timely information about the professional qualification of their child's teacher and any paraprofessionals working with their child. Parents will be notified when their child has been taught for four or more consecutive weeks by a teacher who is not "highly qualified" under the No Child Left Behind guidelines.

Parents of English learners will be notified of their child's program placement no later than 30 days after the beginning of the school year. This notification will include the reason for the child's identification as an English learner and of their right to submit a Parental Exception Waiver Request.

Parents of children attending a Title I school will be notified promptly if their school is identified for Program Improvement. The notification will include a statement regarding any corrective action taken, such as applying to transfer their child to another public school or having their child participate in Supplemental Educational Services.

Annually, parents of children attending a Title I school have the opportunity to participate in the development of parent involvement procedures and activities at their school. Once developed, these procedures and activities will be distributed to all parents whose children attend the school.

Parents will receive a copy of their child's State test results.

Sexual Harassment of Students

(Legal authority: Education Code 231.5, Board Policy 5145.7)

The Governing Board of the Placentia-Yorba Linda Unified School District reaffirms its commitment to the safety and well-being of all its students and, therefore, prohibits unlawful sexual harassment of, or by, any student or by anyone in, or from, the district.

Moreover, it is the intent of the Board to ensure that all students be aware that they need not endure any form of sexual harassment. As such, this policy shall be posted, distributed to students and employees, and included in the annual notice to parents/guardians.

Any student who engages in the sexual harassment of anyone in, or from, the district may be subject to disciplinary action up to, and including, expulsion. Any employee who permits or engages in sexual harassment of students may be subject to disciplinary action up to, and including, dismissal.

Students and staff aware of incidents of sexual harassment shall report such incidents immediately to the principal or other district administrator. Any student who feels that he/she is being harassed should immediately contact the principal/designee and may file a complaint pursuant to Board Policy and Administrative Regulation 1312.3, Uniform Complaint Procedures.

The district prohibits retaliatory behavior against any complainant or any participant in the complaint process. Each complaint of sexual harassment shall be promptly investigated. All information regarding the complaint shall remain confidential.

Prohibited Sex Discrimination (Article 4)

Education Code Section 221.5 prohibits sex discrimination in career counseling and course selection opportunities. Parents are also provided the right to participate in career counseling sessions and decisions regarding their student.

CSIS Participation Disclosure Language

PYLUSD is participating with the California School Information Services (CSIS) Program in the electronic transfer of student information for state reporting to the California Department of Education and to districts and/or public postsecondary institutions to which the student is transferring or applying for admission. The benefits of participation to the student and parent are that records will be transferred much more promptly. Schools and districts will benefit from the streamlining and reduction of state reporting burden. Student information will be encoded so that no personally identifiable information will be maintained by CSIS. Parents have the right to inspect student information maintained by the CSIS program.

Title IX Federal Regulations

The district maintains an operating policy of nondiscrimination on the basis of sex, race, color, national origin, or handicap in its educational programs and activities. The district will take steps to assure that the lack of English will not be a barrier to admission and participation in district programs. Additionally, Education Code Section 221.5 requires that course selection opportunities and classes be conducted without regard to sex of pupils. Starting in Grade 7, parents have the right to participate in counseling sessions and decisions. Parents and students who have questions may call the principal of the school of attendance or the Educational Services office at (714) 985-8650. Please refer to Board Policy 5145.7, Sexual Harassment of Students, shown previously.

Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents and students who are 18 or emancipated minors (“eligible students”) certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- Consent before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education.
 1. Political affiliations or beliefs of the student or student’s parent
 2. Mental or psychological problems of the student or student’s family
 3. Sex behavior or attitudes
 4. Illegal, anti-social, self-incriminating, or demeaning behavior
 5. Critical appraisals of others with whom respondents have close family relationships
 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers
 7. Religious practices, affiliations, or beliefs of the student or parents
 8. Income, other than as required by law to determine program eligibility
- Receive notice and an opportunity to opt a student out of:
 1. Any other protected information survey, regardless of funding.
 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under state law.
 3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
- Inspect, upon request and before administration or use:
 1. Protected information surveys of students.
 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes.
 3. Instructional material used as part of the educational curriculum.

Section 504 of the Rehabilitation Act of 1973

Section 504 of the Rehabilitation Act of 1973 and the Americans With Disabilities Act of 1990 prohibit discrimination against handicapped persons, including students and staff members, by school districts receiving federal financial assistance. This includes all programs or activities of the school district receiving federal funds regardless of whether the specific program or activity involved is a direct recipient of federal funds. Included in the U.S. Department of Education regulations for Section 504 is the requirement that handicapped students be provided with a free, appropriate public education. These regulations require identification, evaluation, provision of appropriate services, and procedural safeguards in every public school in the United States. If the handicapping condition interferes with their ability to learn, the district is required to provide regular and special education, related educational aids, and services designed to meet the student’s individual educational needs (Section 121a.504 of Federal Regulations). The district will also implement procedures to ensure that interested persons, including persons with impaired vision or hearing, can obtain information regarding services, activities and facilities that are accessible to, and usable by, persons with a disability. If there are questions regarding Section 504 or if you believe that the district is not in compliance with the regulations of Section 504, you may contact your local school site or the Educational Services office at (714) 985-8650.

Uniform Complaint Procedures for Programs

The Board of Education recognizes that the District is primarily responsible for complying with applicable state and federal laws and regulations governing educational programs (T5CCR 4620). Staff responsible for receiving complaints under the Uniform Complaint Procedures are the Assistant Superintendent of Personnel and the Assistant Superintendent of Educational Services (T5CCR 4621). A complainant has a right to appeal the district's decision to the California Department of Education by filing a written appeal within 15 days of receiving the district's decision (T5CCR 4632). The complainant shall be advised of any civil law remedies that may be available under state or federal discrimination laws, if applicable, and of the appeal pursuant to Education Code Section 262.3 (EC 262.3, T5CCR 4622). Copies of the district's complaint procedures shall be made available free of charge to anyone who makes such a request (T5CCR 4622).

What are the responsibilities of the complainant?

The complainant:

- Receives complaint procedures from the local educational agency (LEA).
- Files a written complaint and follows the steps in the local complaint procedures (see above).
- May appeal within 15 days to the California Department of Education (CDE) for resolution if he or she is dissatisfied with the decision of the LEA.
- May appeal within 35 days to the State Superintendent of Public Instruction if he or she is dissatisfied with the determination of the CDE.

What are the responsibilities of the local educational agency (school district)?

The local agency:

- Ensures compliance with applicable federal and state laws and regulations.
- Designates a staff member to be responsible for complaint resolution (Assistant Superintendent of Educational Services).
- Adopts complaint policies and procedures consistent with the California Code of Regulations, Title 5, Sections 4600-4671.
- Notifies, at least annually, parents, employees, committees, students, and other interested parties of local complaint procedures, including the opportunity to appeal the agency's decision. The notice must also advise recipients of any civil law legal remedies that may be available. The notice must be (a) in English; (b) in the primary language of the students when 15 percent or more of the students in a school speak that language; or (c) in the mode of communication of the recipient of the notice.
- Posts a notice apprising parents, guardians, pupils, and teachers in each classroom in each school regarding alleged deficiencies related to instructional materials, facility conditions, and teacher vacancy or misassignment.
- Protects complainants from retaliation.
- Implements the following procedures:
 1. Any individual, public agency, or organization alleging a violation of federal or state statutes may file a written complaint regarding specific programs with the LEA.
 2. Discrimination complaints must be filed with the LEA or CDE by a person harmed or by a person on behalf of others. These complaints must be filed no later than six months from the occurrence or when they are first acknowledged. The LEA and the CDE must protect the confidentiality of the parties and the facts related to the case.
- Resolves the complaint through mediation or investigation and completes a written report within 60 days of receipt of a complaint. The LEA must give the filing party an opportunity to present evidence relevant to the case.
- Submits, on notification of an appeal, the following to CDE:
 1. The original complaint
 2. A copy of the LEA decision
 3. A summary of the nature and extent of the mediation or investigation conducted by the local agency if not covered in the LEA decision
 4. A report of any action taken to resolve the complaint
 5. A copy of the LEA complaint procedures
 6. Such other relevant information as the State Superintendent may require
- May appeal within 35 days to the State Superintendent of Public Instruction if the LEA or complainant is dissatisfied with the decision of the CDE.

What are the responsibilities of the California Department of Education?

The California Department of Education:

- Refers each complaint to the LEA for resolution when appropriate.
- Requests a report of the LEA's action when appropriate.

- Conducts a mediation or investigation when:
 1. The LEA fails to act within 60 days or an agreed-upon timeline.
 2. A complainant appeals an LEA decision.
 3. The Department determines that direct intervention is necessary.
- Requires corrective action by the LEA concerning compliance issues identified through investigations of complaints.
- Provides technical assistance to correct compliance issue.

Complainants are assured that there will be no retaliation for filing a complaint for reporting instances of discrimination. For complaints alleging discrimination, complainants are assured of confidentiality. The district is primarily responsible for compliance with federal and state laws and regulations.

Asbestos Notification

In compliance with the federal Asbestos Hazard Emergency Response Act (AHERA) (40 CFR 763.93 [e] [10]), and California Health and Safety Code Section 25915.2, we are advising all parents, students, staff and faculty members of the following:

1. Inspection of all District facilities for both friable and non-friable asbestos-containing building materials has been completed.
2. Samples were taken during the inspection of all materials suspected of containing asbestos and analyzed at an EPA-accredited laboratory.
3. A Management Plan was written based upon the inspection report and laboratory findings, outlining the administration's intent to control or to abate any asbestos-containing building materials when necessary.

Some asbestos-containing building materials were found at our facilities. An operations and maintenance plan, which is part of the Management Plan, describes the location of these materials and specific steps for maintaining the existing materials. Re-inspections of all buildings are done every three years, and the Management Plan is amended. Our 2008 inspection report states that all of our materials are in good condition and are not likely to become sufficiently damaged to create a hazard. The 2011 inspection was completed during the summer. Inspection reports will be available at each site in October. We will advise and update the relevant school communities if and when new information on these issues become available.

Asbestos is listed under Proposition 65 (California Health and Safety Code Sections 25249.5 to 25249.13) as a substance known to the State of California to cause cancer.

All inspection results and Management Plan are available for review in the principal's office at your school. If you have any questions, you may call the district's Risk Management Office at (714) 985-8476.

Pesticides

Healthy Schools Act of 2000

As directed by Assembly Bill 2260, Section 1, Article 4 (commencing with Section 17608) has been added to Chapter 5 of part 10.5 of the Education Code and shall be known and cited as the Healthy Schools Act of 2000. Section 17612 of this act reads as follows: The school district designee shall annually provide to all staff and parents or guardians of pupils enrolled at a school site a written notification of the name of all pesticide products expected to be applied at the school site during the upcoming year.

Section 17612 – Part (1) also reads that the school site designee shall provide the opportunity for recipients to register with the school site if they wish to receive notification of individual pesticide applications at the school site. Persons who register for such notification shall be notified of individual pesticide applications at least 72 hours prior to the application, except in emergency situations. To register under this section, please send your full name, address, telephone number, student's name and school site and e-mail address (if available) to:

PYLUSD Maintenance & Operations Department
 Attention: Pesticide Notification
 1301 E. Orangethorpe Ave.
 Placentia, CA 92870

Integrated Pest Management (IPM) is a strategy that focuses on long-term prevention or suppression of pest problems through a combination of techniques. Techniques used in integrated pest management include, but are not limited to, monitoring for pest presence and establishing treatment threshold levels, using non-chemical practices to make the habitat less conducive to pest development, improving sanitation, and employing mechanical and physical controls. Integrated Pest Management strategies include using the least hazardous pesticides after careful monitoring indicates that they are needed. It is the district's goal to use the least hazardous pesticides/herbicides for pest and weed control through our Integrated Pest Management (IPM) program. Please see the Placentia-Yorba Linda Unified School District's list of products (shown below) that might be used at our sites for this coming school year. Should you have any questions, please call the PYLUSD Maintenance and Operations Department at (714) 985-8439.

This list is based on prior year use. Application of these products shall be performed only when preventive measures prove ineffective. Each application area shall be posted with approved signage 72 hours prior to application, except in the event of an emergency, and shall remain for 72 hours after application.

For more information regarding the products listed, please visit the Department of Pesticides Regulations website at: <http://www.cdpr.ca.gov>

Proposed materials that may be applied on PYLUSD sites for the fiscal year 2011-2012

<u>Product</u>	<u>Active Ingredient</u>	<u>Manufacturer</u>	<u>Usage</u>
Altosid	Methoprene	Wellmark	Mosquitoes
Borid	Boric Acid	Waterbury Co.	Insects
Advion Roach Gel Bait	Indoxacarb	DuPont	Roaches
Arilin	Indoxacarb	Dupont	Insects
Contra Blox	Bromadiolone	Bell Labs	Rodents
Delta Dust	Deltamethrin	Bayer Corp.	Insects
EcoExempt	Rosemary	EcoSMART	Insects
Extinguish Plus	Methoprene	Wellmark	Red Import Fire Ant
Fumitoxin	Aluminum Phosphide	Pestcon Systems	Burrowing Rodents
Fusilade	Fluazifop-P-butyl	Syngenta	Selective Grasses
MaxForce Granular Fly Bait	Nicotinoid	Bayer Corp.	Fly Bait
Maxforce Roach Gel	Fipronil	Bayer	Roaches
Nyguard IGR	Pyriproxyfen	MGK	Insect IGR
Precor	Methoprene	Zoecon	Insects IGR
Pyronyl	Pyrethrins	Prentiss	Insects
Quintox	Cholecalciferol	Bell Labs	Rodents
Ramik Green	Diaphacinone	Haco	Rodents
Ranger Pro Herbicide	Glyphosate	Monsanto	Weeds
Suspend SC	Deltamethrin	AgrEvo	Insects
Master line	Bifenthrin	FMC	Insects
Terad	Cholecalciferol	Bell Lab	Rodents
Termidor SC	Fipronil	BASF	Insects
Vanquish Herbicide	Diglycolamine salt	Syngenta	Weeds
XT-2000	Cyclohexene	XT-2000, Inc	Termites
ZP Rodent Bait	Zinc Phosphide	Bell Labs	Rodents

Storm Water Pollution

The Clean Water Act (CWA) was amended to provide that the discharge of pollutants from industrial activities, municipalities, and school districts to waters of the United States from any point source is unlawful unless the discharge is in compliance with a National Pollution Discharge and Elimination systems permit. The permit requires the school district to develop a storm water management plan for all district school sites as well as notifying the public. The following information will help our communities to understand the process and suggest ways they can help fight water runoff pollution.

What is a watershed?

A watershed is the geographic area draining into a river system, ocean or other body of water through a single outlet and includes the receiving waters. Watersheds are usually bordered, and separated from other watersheds, by mountain ridges or other naturally elevated areas. Orange County has 13 watersheds.

What damage can storm water runoff cause to the environment?

Storm water runoff from residential neighborhoods, schools, and businesses can transport chemicals and dirt into the storm drains, polluting our watersheds and oceans.

What can I do to help?

By educating ourselves on what causes storm water pollution, we take the first step on the right path to preventing it. Here are some simple ways to do your part in helping clean up the pollution in our environment:

- Don't dump waste into storm drains.
- Keep yard clippings out of the street.
- Dispose of household chemicals properly.
- Clean up oil spills and fix leaking automobiles.
- Sweep driveways clean instead of hosing them down.
- Attend public meetings on storm water management issues in your area.

Things to Remember:

- PLANNING IS THE KEY TO CLEAN WATER, AND EDUCATION IS THE KEY TO PLANNING.
- ALL DRAINS LEAD TO THE OCEAN, AND YOU CAN HELP KEEP THEM CLEAN.



SAFETY TIPS

Each year parents are encouraged to remind their students about safety procedures when walking to or from school. Below are recommendations provided by the FBI.

1. Code Word or Password

A code word should be easy to remember. For use in emergencies, a “password” known only to the child and his/her parents that if told to the child lets him/her know it is okay to go with the adult picking them up.

2. Strangers

Who is a stranger? If someone has been hanging around the playground at school or in the neighborhood, this does not mean that you know him or her. Although the face is familiar, he is still a stranger to you! A child should never go anywhere with someone who tells them their parents are in trouble and need their help.

3. Adults should NOT ask children for help

Adults should not be asking children for help but should be asking other adults. An adult should never be asking children for help in any situation, including asking for directions or locating a lost puppy or kitten.

4. If children become separated from their parents in a public place, like a store or a park, they should NOT go looking for them.

Children should immediately go to a checkout counter or to a security guard and ask for help in finding their parents.

5. A child should always ask parents or a grownup in charge before:

- Going anywhere with anybody.
- Leaving the yard, play area, or going into someone’s home.
- Getting a ride home with someone other than a bus driver or usual ride.
- Getting into a car or going somewhere with somebody even if it’s someone known.

6. Once parents have given their permission, they should ask the child:

- Where they are going.
- How they will get there.
- Who will be going with them.
- When they will be back.
- To call if they are going to be late.

7. If someone follows in a car, STAY AWAY.

You do NOT need to go near the car to talk to the people inside.

Placentia-Yorba Linda Unified School District
(714) 986-7000 * 1301 E. Orangethorpe Ave., Placentia, CA 92870
www.pylusd.org

Brookhaven Elementary (K - 6) 1851 N. Brookhaven Ave., Placentia 92870	(714) 986-7110 Chuck Hunter, Principal	Tynes Elementary (K - 6) 735 Stanford Dr., Placentia 92870	(714) 996-5550 Cristina McCall, Principal
Bryant Ranch Elementary (K - 5) 24695 Paseo de Toronto, Yorba Linda 92887	(714) 986-7120 Debra Silverman, Principal	Van Buren Elementary (K - 6) 1245 N. Van Buren St., Placentia 92870	(714) 986-7100 Ken Valburg, Principal
Fairmont Elementary (K - 6) 5241 Fairmont Blvd., Yorba Linda 92886	(714) 986-7130 Shawn Knutson, Principal	Wagner Elementary (K - 6) 717 E. Yorba Linda Blvd., Placentia 92870	(714) 986-7180 Patrick Brown, Principal
George Key School 710 E. Golden Ave., Placentia 92870	(714) 986-7170 Deby Six, Principal	Woodsboro Elementary (K - 6) 7575 Woodsboro Ave., Anaheim 92807	(714) 986-7040 Shirley Fargo, Principal
Glenknoll Elementary (K - 6) 6361 Glenknoll Dr., Yorba Linda 92886	(714) 986-7140 Doug Slonkosky, Principal	<u>MIDDLE SCHOOLS</u>	
Glenview Elementary (K - 6) 1775 Glenview Ave., Anaheim 92807	(714) 986-7150 Moises Plascencia, Principal	Bernardo Yorba Middle School (7 - 8) 5350 Fairmont Blvd., Yorba Linda 92886	(714) 986-7400 Cameron Malotte, Principal
Golden Elementary (K - 6) 740 E. Golden Ave., Placentia 92870	(714) 986-7160 Kathy Chakan, Principal	Kraemer Middle School (7 - 8) 645 N. Angelina Dr., Placentia 92870	(714) 996-1551 TBA, Principal
Lakeview Elementary (K - 5) 17510 Lakeview Ave., Yorba Linda 92886	(714) 986-7190 Katherine Dailey, Principal	Travis Ranch School (6 - 8) 5200 Via de la Escuela, Yorba Linda 92887	(714) 986-7460 Larry Mauzey, Principal
Linda Vista Elementary (K - 5) 5600 S. Ohio, Yorba Linda 92886	(714) 986-7200 Jackie Howland, Principal	Tuffee Middle School (7 - 8) 2151 N. Kraemer Blvd., Placentia 92870	(714) 986-7480 Rosie Baldwin-Shirey, Principal
Mabel Paine Elementary (K - 5) 4444 Plumosa Ave., Yorba Linda 92886	(714) 986-7210 Tamie Bueuwsaert, Principal	Valadez Middle School Academy(6-8) 161 E. La Jolla Street, Placentia 92870	(714) 986-7440 Minerva Gandara-Boggs, Principal
Melrose Elementary (K - 5) 974 S. Melrose St., Placentia 92870	(714) 986-7220 Vivian Cuesta, Principal	Yorba Linda Middle School (6 - 8) 4777 Casa Loma Ave., Yorba Linda 92886	(714) 986-7080 James Hardin, Principal
Morse Elementary (K - 6) 431 E. Morse Ave., Placentia 92870	(714) 524-6300 Kathie DiRocco, Principal	<u>HIGH SCHOOLS</u>	
Parkview (Homeschooling) (K - 12) 2189 N. Kraemer Blvd., Placentia 92870	(714) 986-7050 Libby Moore, Principal	El Camino Real High School (9 - 12) 1351 E. Orangethorpe Ave., Placentia 92870	(714) 986-7060 Gordon Chamberlin, Principal
Rio Vista Elementary (K - 5) 310 N. Rio Vista St., Anaheim 92806	(714) 630-7680 TBA, Principal	El Dorado High School (9 - 12) 1651 N. Valencia Ave., Placentia 92870	(714) 986-7580 Cary Johnson, Principal
Rose Drive Elementary (K - 5) 4700 Rose Dr., Yorba Linda 92886	(714) 986-7250 Liana Neuland, Principal	Esperanza High School (9 - 12) 1830 N. Kellogg Dr., Anaheim 92807	(714) 986-7540 Ken Fox, Principal
Ruby Drive Elementary (K - 6) 601 Ruby Dr., Placentia 92870	(714) 996-1921 Monica Barrera, Principal	Valencia High School (9 - 12) 500 N. Bradford, Placentia 92870	(714) 996-4970 Jim Bell, Principal
Sierra Vista Elementary (K - 6) 1811 N. Placentia Ave., Placentia 92870	(714) 986-7270 Cynthia Rex, Principal	Yorba Linda High School (9 - 12) 19900 Bastanchury Rd., Yorba Linda 92886	(714) 986-7500 Dave Flynn, Principal
Topaz Elementary (K - 6) 3232 Topaz Lane, Fullerton 92831	(714) 993-9977 Rafael Plascencia, Principal	La Entrada High School (9 - 12) 4175 Fairmont Blvd., Yorba Linda 92886	(714) 986-7026 Libby Moore, Principal
Travis Ranch School (K - 5) 5200 Via de la Escuela, Yorba Linda 92887	(714) 986-7460 Larry Mauzey, Principal	<u>EDUCATIONAL SERVICES CENTER</u>	
		Professional Development Academy 4999 Casa Loma Ave., Yorba Linda 92886	(714) 985-8603 Bob Blackney

IMPORTANT INFORMATION

(Pertussis or Whooping Cough)

Dear Parent/Guardian:

Whooping cough (pertussis) has been widespread in California. Many students have had to miss school because of this illness.

To help protect your children and others from whooping cough, a new California law (AB 354) now requires students to be vaccinated against whooping cough by receiving Tdap (tetanus, diphtheria, and pertussis).

- I For the 2011-12 school year, all students entering 7th through 12th grades will need proof of an adolescent whooping cough booster shot (Tdap) before starting school.
- I Thereafter, only students entering 7th grade will need proof of an adolescent whooping cough booster shot (Tdap) before starting school.
- I A Tdap (or Dtap) dose administered on or after the 7th birthday will meet this new requirement.

By law, students who do not have proof of receiving a Tdap booster shot will not be able to start school until proof is provided to the school or an exemption waiver has been signed. (IMPORTANT NOTE: The tetanus-diphtheria booster shot, Td, will not meet the requirement for Tdap.)

We want to make sure your child will be able to start school in September. We encourage you to:

1. *Get your child's Tdap immunization as soon as possible.* A large number of students need a Tdap shot between now and the start of school next year. Avoid the back-to-school rush and make an appointment with your child's doctor to get a Tdap booster shot. Free immunization clinics for qualified families are available. Dates and locations are listed on the district website (www.pylusd.org). Local pharmacies are also available to give the booster shot for a fee.
2. *Save your proof of immunization.* Be sure to keep the written proof of your child's Tdap booster shot in a safe place. Your child will need to provide proof of immunization in order to start school.
3. *Submit your proof of immunization.* Be sure to bring a copy of your Tdap booster shot to registration.

Getting the adolescent whooping cough immunization now will not only help protect your child against the ongoing threat of whooping cough but will also meet the new school requirement.

Parents or guardians may request a Tdap exemption for their children if the immunization is contrary to personal beliefs. A Tdap exemption form is available at your school office. Medical exemptions may also be granted by a physician. A physician's written note is required.

If you have any questions, please contact your school or visit the district website at www.pylusd.org or www.shotsforschool.org.

Sincerely,

Richard McAlindin
Director, Executive Services

Michelle DeHaven, RN, BSN
Lead District Nurse

***Placentia-Yorba Linda Unified School District
1301 E. Orangethorpe Avenue
Placentia, CA 92870***

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